

**Corrimal Public School P&C  
Minutes for Annual General Meeting Tuesday 8<sup>th</sup> September 2015**

Commences: 6:31pm

**Attendance:**

Delina G, Angela J, Cheng (Steve) W, Tim Fisher, Vanessa Strauss, Lenora C, Jen K, Mick R.

**Apologies:**

Mei-ling P, Ann Maree W, Paul L, Zara Mc.

**Last Meeting's Minutes:** Submitted by; Delina

- Read and accepted.

**Principal's Report:** Given by; Tim

- Tim has decided to leave his report till the general meeting.

**Treasurer's Report:** Given by: Cheng

- P&C Account: \$4800. Canteen account: \$4200.
- An independent audit has been completed, so that we can remain incorporated.
- Please see attached- pages 2 &3

**President's Report:** Given by; Lenora.

- Please see attached copy - page 4

**Uniform Shop:** Given by; Lenora

- Please see attached- page 5
- Uniform shop will be staying as it is.

**Outgoing president Lenora hands over to Tim Fisher, school principal, to chair meeting and declares all positions vacant. Minutes now taken by Vanessa Strauss.**

**President Nominations:**

Lenora nominated by Angela, 2<sup>nd</sup> by Cheng. Accepted by Lenora

**1<sup>st</sup> Vice President Nominations:**

Angela nominated by Delina, 2<sup>nd</sup> by Lenora. Accepted by Angela

**2<sup>nd</sup> Vice President Nominations:**

Michael nominated by Angela, 2<sup>nd</sup> by Delina. Accepted by Michael.

**Secretary Nominations:**

Delina nominated by Lenora, 2<sup>nd</sup> by Cheng. Accepted by Delina.

**Treasurer Nominations:**

Cheng nominated by Delina, 2<sup>nd</sup> by Angela. Accepted by Cheng.

**Sub committee** – Canteen positions to be nominated and voted in at its next general meeting.

**Meeting Closed at: 6:51pm**

**Date of the next AGM is set for Tuesday 13<sup>th</sup> September 2016.**

# CORRIMAL PUBLIC SCHOOL P&C

## TREASURER'S AGM REPORT – 8<sup>th</sup> SEPTEMBER 2015

### Audited Financial Reports

An unqualified audit opinion has been given for the financial statements as below:

Oct 2014-Sept 2015

### Audited Financial Statements

	Opening Balance	Closing Balance	Net Movement
P & C Main Account	3,826.38	5,105.87	1,279.49
P & C Canteen Account	856.19	2,962.90	2,106.71
Total	4,682.57	8,068.77	3,386.20

### Audited Financial Performance

Income	Amount
Sales	46,924.20
Interest Income	166.56
Donation Received	30.00
Membership	20.00
Other Income	400.10
Total Operative Income	47,540.86
Expense	
Purchase	34,136.90
Postage and Stationary	148.01
Insurance	724.00
Donations Paid	12,196.00
Membership	269.50
Other Expense	79.39
Total Operative Expense	47,553.80
Total Operative Profit	-12.94
Fundraising Profit	3,399.14
Total Profit	3,386.20

## INDEPENDENT AUDIT REPORT

To the members of Corrimal P & C Committee

### SCOPE

To complete a surveillance audit of the financial reports of Corrimal Public School P & C and Canteen for the 2014-2015 financial year.

The committee's directors are responsible for the financial report and they have determined that the accounting policies used and described in the financial statements and the accounting disclosures contained therein are appropriate to the requirements of the committees' standards. I have conducted an independent audit of the financial report in order to express an opinion on it to the members of the committee.

The financial report has been prepared for distribution to members of the committee and where necessary, to the P & C Association. I disclaim any assumption of responsibility for any reliance on this report or on the financial report prepared as a special purpose financial report to which it relates, to any person other than the members of the committee and P & C Association or for any purpose other than that for which it was prepared.

The audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. The procedures for this surveillance audit included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial reporting and the evaluation of significant accounting estimates.

These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the accounting standards and other mandatory professional reporting and statutory requirements so as to present a view which is consistent with my understanding of the company's financial position and performance as represented by the results of its operations.

The audit opinion expressed in this report has been formed on the above basis.

In conclusion of the audit, the book keeping of such an organisation only presents small anomalies which do occur. These anomalies can be entered into the book keeping via the general journal with little explanation required.

### AUDIT OPINION

In my opinion, the financial report of  
for the 2014-2015 financial year is in  
accordance with the Accounting Act 2008

Date: 24/08/2015  
Nicole  
Auditor: Nicholson

## **AGM 2015 - PRESIDENT REPORT**

It has once again been a truly successful year, which for our P&C runs from October 2014-September 2015. We have achieved great successes and improvements in the last twelve months. Through all our fundraising activities, large and small, we once again in a short amount of time, were able to reach our annual goal of providing a new multi-media sound system for the school hall. We were also able to provide continued maintenance to the school air conditioners, help families save money by subsidizing school programs such as the Bullying program and Happy Harold and help to improve our school grounds with successful grant applications.

Our Canteen continues to build and improve on its services by offering a menu with more healthy options for our children and investment through the purchase of new resources that will support the ongoing growth of the canteen. We have seen the rejuvenation of the uniform shop not only in its layout and look but also offering parents more options in ways of purchasing items all the while continuing to sell them at reasonable prices. Our Kindy Playgroup continues to grow and improve allowing future kindergarten students an easier transition to school and making new parents feel welcome into our school community.

Some highlights for 2014-2015 year were our major fundraising events – Trivia Night, Bunnings BBQ, Easter Raffle, and our Carols by Candlelight. It was great to see how our small school community all worked together to help achieve our goal in fun and welcoming environments.

At each of our meetings our principal provided regular updates and sought feedback regarding many aspects of school life at Corrimal Public School. On behalf of the P&C I would like to thank Mr Fisher and all the teaching and office staff for being so supportive of the P&C and our work. One of the things you learn through the involvement in the P&C is what a mammoth job it is to manage a school, how limited the funding is and how the teaching staff is very dedicated. Our teachers and staff show a passion and commitment to their roles that is to be highly commended.

I would like to personally thank the small but dedicated group; our outgoing Executive Committee- Delina G, Paul L, Angela J, and Cheng “Steve” W and all other members who turned up at every P&C meeting come fair weather or foul, busy schedules or illness to discuss what was going on at the school and brainstormed about how we could help, because it is the P&C's aim to support the students, staff and families of the school. My hope is that this small group inspires more parents to get involved. Being a member is a very rewarding and knowledgeable experience. Just imagine how much more our school could achieve with everyone getting involved and the positive example we'd be setting for our children.

Lastly, I would like to acknowledge and thank the parents and caregivers who continue to support the school by participating in the various fundraising and social events throughout the year. The school community values the effort you have made to provide additional resources for the children and staff at Corrimal Public School. I would like to thank each and every person who has volunteered to help out at the functions the P&C has ran or assisted the school by volunteering their time at the Canteen, Uniform shop, school banking, and/or Kindy Playgroup. Thank you all for supporting the P&C Association and its activities during October 2014 to September 2015. As President of Corrimal P & C it has been a privilege to be associated with a great school, great teachers, great students and a great friendly community. I am very proud of Corrimal Public School and everything it stands for and has achieved this past year.

Lenora Carney- P&C President September 2015

## **UNIFORM SHOP- Year Review**

We have improved the layout and look of the uniform shop to not only to make the shopping experience more pleasant atmosphere but also to improve the care of how we store our clothing items. Adding the additional option to parents of an order form has made our shop more accessible especially to those working parents who would not normally have been able to come to our shop during its open hours. We are continuing to improve our handling of funds and management of inventory to making the shop more efficient and financially viable while keeping our products at a reasonable price to families.