

**CORRIMAL PUBLIC SCHOOL P&C ASSOCIATION**  
**GENERAL MEETING MINUTES- 13<sup>th</sup> SEPTEMBER 2016**

*(Held at Corrimal Public School, Yr. 6 Room)*

**Meeting was called to order by new president Karen B at 3:20pm**

**Attendance:** Lenora C, Delina G, Janice P, Helen B, Cheng "Steve" W, Jill W, Jo R, Karen B, Christine G, Bec W, Tanya Veljanovski, Emma Meadows, Amanda Giles

**Apologies:** Angela J, Mei-Ling P, Zara M, Karen F, Michael R, Sheree L, Rachelle B

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1. **PREVIOUS MEETING MINUTES:** submitted by Delina
  - Minutes read and accepted.
  
2. **BUSINESS ARISING:**
  - Father's Day stall went well, Profit was \$690.45. Did not receive as many donations as last year. P&C still had to order \$100 worth of extra gifts. Most students were still able to purchase 2-3 gifts.
  - Trivia Night was a success, everyone had a fantastic night. Thank you to Karen F for the great work on the questions, Dale as the MC and to Lenora & Delina for organising. We are still waiting on a final figure, but we were able to raise enough for nearly 3 new laptops, which is great. Donations were down this year and so were raffle ticket sales on the night. But still a fantastic night.
  - Still looking for new helpers for the Student Banking Program as Peta and Lenora unable to do it come Term 4. Will advertise in newsletter, as well on Facebook pages for new volunteers
  
3. **CORRESPONDANCE**
  - 3.1 In:
    - Invoices & bills
    - Music Bus information will discuss later in general business.
  
  - 3.2 Out:
    - Invoice payments have been sent out.
    - Trivia Night Appreciation Certificates sent out to sponsors
  
4. **REPORTS**
  - a. **President's Report:** given by Lenora & Karen
    - No official report for meeting due to AGM. Will be handing over material to incoming president Karen this week as well as get all signatories changed at the bank.
  
  - b. **Treasurer's Report:** given by Cheng "Steve"  
P&C Main Acc Bal: \$ \$8,090.16      Canteen Acc. Balance: \$ 7,126.35

- Will arrange with Karen F a date for handover of all documents beginning of Term 4

**c. Principal's Report:** given by Amanda  
re: attachment A

- Discussed how this year's Naplan results means for the school. Overall good results, did see an area in Math that needs more focus.
- Outdoor Kitchen project has to be scaled down from original plans to meet department safety requirements. For now BBQ will be purchased with Stockland grant money so it shows we are in the process of doing what our grant application stated
- Not too many people completed survey. To post links to the survey and filling out the paper on up on the school FB page. Also suggested to have Yr. six students to survey parents during morning drop off and afternoon pick up.
- Digital sign to be installed at the school in Term 4, near the water tank area than down in the field, as closer to the electrical wiring
- 3 PC's have be ordered, to go in the older kids classrooms. Mac's to stay in the K-2 area.
- Starting in Term 4 Stage 2 will have Ethics class.
- Spring into Corrimal: thank you to students who marched and performed. Karen B to speak to Chamber of Commerce to see about changing schedule of Opening Ceremony so children are not waiting around for so long after the parade before performing.
- COS Carols: Joel Foster organizer. Been confirmed Santa will make appearance. We got the go ahead to sell Christmassy glow sticks/items for the kids. Lenora to find a range & price to show at next meeting before we order. Also can include the 79 LED candles, and fairy floss sticks we have in stock to sell as well.

**d. Canteen Report:**

- No Canteen report available.

**e. Uniform Shop Report:** given by Lenora

- All summer uniform items now fully stocked in shop
- Still waiting on sports uniform, need to adjust the colour should have new stock by mid Term 4
- Been suggested we have too many alternatives for the girls. No nice white collar dress shirt, especially for formal occasions (like Choral festival). Also some people don't adhere to policy.
- Decided to do a uniform review in the new school year to get more feedback from community and school about our current school uniform and its policy and whether it needs updating.
- Some parents have inquired whether a school sports type jacket like the staff have be available for the students. Will add it to the possibilities for the review of the uniform next year.

**f. Grants Report:**

- Still waiting to hear back on whether our application for Road Safety Grant has been approved or denied.
- Cheque/Deposit from Corrimal RSL Club Grant has not arrived yet.

**5. NEW/GENERAL BUSINESS:**

- Music Bus - we have done it before and it was always done straight after school at 3pm. The company runs and organises all of the bookings, so we will put out an expression of interest to the school community.
- Parents inquired whether it was possible to have sunscreen in classrooms and able to help children to apply. Due to education department rules, not allowed to put sunscreen on kids for risk of someone having an allergic reaction. However children can bring their own sunscreen in to keep in their bags and teachers can make a general reminder to reapply throughout the day. Sunscreen is also available at the moment to purchase from uniform shop.
- Parent inquired about possibility of having "Before School Care" at the school for students from about 8am that would be supervised by a teacher or volunteer. Suggest a small fee to do so and the cost being a donation going towards our fundraising. All in attendance said no not possible due to legalities, department rules, etc.
- Kindy Playgroup starts next Term (Term 4). Lenora and Michelle all ready. Will have information available to parents about P&C and all its services.
- Kindergarten orientation starts Week4 on Nov 2 from 2-3pm. Will need speakers from the Canteen, and uniform Shop and a P&C representative. Approximately 5 min talk about each. Ethics flyer to be available for parents at orientation as well.
- At this stage we have 35 students enrolled for kindy next year. We are losing 10 kids/4 families due to moving out of the area.
- We still need a banking coordinator. If we can get a few we could set up a roster.

**The meeting was adjourned at: 4:44pm**

**NEXT MEETING TUESDAY 11<sup>th</sup> October 2016 at 3:15pm in the Year 6 Class Room.**

**ATTACHMENTS:**

- A. Principal's Report

## ATTACHMENT A

### **CORRIMAL PUBLIC SCHOOL P&C MEETING** **TUESDAY 13<sup>TH</sup> SEPTEMBER 2016** **PRINCIPAL'S REPORT**



#### **Outdoor Kitchen**

Alison and I have met with the Kellie Patterson (DoE Work, Health and Safety Officer) and Jason Sawyer (Asset Server Officer) in relation to the Outdoor Kitchen. We need to build a brick one that is built in for security purposes. We are now in the process of drawing up plans for Jason to then get Joss to give us a quote.

#### **Spring into Corrimal- Sun 11<sup>th</sup> September**

It was great to see so many of our school supporting this community event. We had 43 students march in the parade and 32 students sing the national anthem at the official opening. These students were rewarded with a certificate which will count towards the merit system.

#### **Corrimal Community of Schools Carols - Friday 2<sup>nd</sup> Dec**

This year the Corrimal Community of Schools will be combining for a Carols evening. This will be held at Ziems Park, Corrimal, with gates opening at 6pm for a 6:30 start. This will follow a similar format to the Carols evening we have previously held at our school. Our P & C can have a stall to sell glow sticks.

#### **Surveys**

We currently have the TTFM Survey open for parents, staff and students. In response to parent feedback asking for both on line and written surveys. I have also sent a survey home to parents for feedback on our current practices. To date we have had 9 parents (4%), 6 teachers and 57 students complete the on line surveys. I also have had 11 written feedback surveys returned. I will report on the results once they have been collated.

#### **Digital Sign**

We have ordered a digital sign to be placed inside the fenced area outside the bottom building on Wilga Street. We have also ordered two pull up banners and a new flag.

#### **Classroom resources**

We have purchased L3 tables for the K-2 rooms and some classes have also ordered book stands. 40 PC laptops have been ordered which will be going into the 3/4, 4/5 and 5/6 classrooms. The Mac laptops will then go into the K-2 rooms.

#### **Ethics Classes**

We now have a Volunteer Ethics coordinator – Karen Boyle and a Volunteer Ethics teacher – Karen Ferguson. A stage 2 Ethics class will begin in Term 4. We have the numbers for an ES1 and a Stage 1 class, however now need volunteer teachers for those classes. We may have two more teachers trained during Term 4.

#### **NAPLAN**

As a school we are very pleased with our results. The trend data showed improve growth in most aspects.

Amanda Giles-  
Relieving Principal