

**Corrimal Public School P&C  
Minutes of August 9<sup>th</sup>, 2016**

The meeting was called to order at: 15.22pm

**Attendance:**

Amanda G, Christine G, Lenora C, Anne S, , Emma Meadows, Hera N, Janice P & Mei-Ling P.

**Apologies:**

Angela J, Mick R, Steve (Cheng), Delina G, Debbie S, Helen B, Jo, Bec W.

**Last Meeting's Minutes:** Submitted by; Delina

- Amendment to grants
- Read and accepted.

**Business from Last Meeting:** Please see notes from Lenora.

- Meeting time slot? We will keep the P&C meeting time as it is for the next few months and then reassess.
- No Stopping sign on Wilga Street has not been moved yet.
- Trivia Night: Questions done thanks to Karen Ferguson ,Students and teachers for this; Posters put up around Corrimal, raffle tickets sent out, prizes collected, all types of media notified.;Prizes/donations are in, just need to organize into packages a bit more. Variety of passes to attractions/parks, vouchers on services, homeware items are our prizes. Re: De's list. We have a first prize gift basket full of a bottle of wine and variety of other items to split. A last place prize(wooden spoon and fantails);Corrimal RSL has given us the hall for free; Dale all set to M/C; At the moment have about 8, possible 9th tables coming
- Ticket raffle sales are a bit slow hope to pick up more by end of week. Getting final little details ready. Need to do some printing & meeting wih people at RSL to set up/test screen and technical equipment for the night

**Correspondence In/Out:**

**In**

- Invoices
- Donation for the trivia night.

**Out**

- Invoice payments have been sent out.
- Email Donation requests for trivia night.

**Treasurer's Report:** Given by: Lenora on behalf of Steve. Please see attachment on page 4

- Audit for AGM has been arranged. See report of financial year. As seen in #2 what we have donated to the school so far. We have completed our commitment goal from last year and now have started into fulfilling this years commitment of money towards new computers, Life ed & Aboriginal Guest speaker subsidies, a/c maintenance
- All materials and files have been handed in to our independent auditor so it can be audited before our AGM as required by the rules

**President's Report:** Given by; Lenora.

- Require some help with the student banking program. Looking for another help to count money on Friday mornings.
- Booked Billy Backpack for Kindy Playgroup. Coming Oct 31<sup>st</sup>. So planning of itinerary has begun. Does the school want us to have the school banking people and others come like last year during certain weeks to speak as well.?? Can Mrs Giles be available for Nov 28<sup>th</sup> to do our special ceremony presentation.
- Annual paperwork has been done. Federation membership, insurance ,taxation etc. insurance came to around \$727
- At the upcoming AGM I (Lenora) will not be able to stand for the president's position as I have held it for 3 consecutive years.

**Canteen Report:** Given by; Lenora on behalf of Sheree.

- Schedule for Red Day being looked at, maybe not a whole meal deal.
- Silver morning tea was great. Thank you ladies you did a fantastic job.
- Word is going out that will need to see who will want to be on Canteen committee for next year. Spots that need filling are Canteen manager, roster secretary, gen secretary, VP to do ordering.
- Lenora to get a hardcopy handbook to Sheree to keep in the Canteen with all the rules and procedures etc for running a canteen.
- Reminder that not to stress if float doesn't have the exact note breakdown as the sheet says, as long as it comes to \$100
- Still need more volunteers
- All equipment has been serviced and tagged for the year. Just one item(Urn) needs repairing, Phil, maintenance man, looking into that.

**Uniform Shop:** Given by; Lenora

- New desk provided to uniform shop; thanks to the Lee Family for its donation.
- May have to find a new supplier for boys shorts and pants as Poppets may be closing. Lenora looking into it.
- Ordering Kindergarten stock, plus restocking for new season.

**Principal's Report:** Given by; Amanda.

- Please see attached , page 6

**Grant Report:** Given by; Lenora on behalf of Angela J

- Road Safety Grant application – take children to lake Illawarra PCYC to go through a bike safety program
- **Stockland Grant**
- \* The \$1,000 money was received end of May. The program needs to be undertaken within 6 months of receipt of funding money which would take us to October 2016
- **Action Needs Items:**1. Speak to Amanda and Alison regarding the transfer of money to

the school account. 2. Speak to Amanda and Alison about identifying any resource gaps the project may have, eg, plumbers, carpenters, people to make phone calls etc, to support the project in any way we can. I (Angela) am happy to put my name against these action items unless there is anyone else that is keen to be involved in this program as well at the meeting.

- **ClubsNSW Grant:** \* We have received a letter confirming our funding of \$3,000.
- **Action Items:** 1. Check P & C account to confirm whether the money has been received.
- 2. Speak to Amanda and Alison about the transfer of money to the school account and how we can support the program as above.
- **Road Safety Community Grant**
- \* Recently applied for a Road Safety Community Grant (Transport for NSW). Program called "Corrimal Bike Safe Kids" asking for funding for access for children aged 7 - 12 years to attend Lake Illawarra PCYC's Bike Safety Program.
- Total of funding requested was \$2,320 which covered the costs for 120 children to attend the program, bus transport fees, and additional something for helmets for 20 children.
- In addition to access to Lake Illawarra PCYC, we've also noted an "in Kind" service of a Professional Cyclist coming to the school to discuss bike safety with the children.
- No specific timeframe on when we would be notified, but have been advised that successful applicants will be notified in writing based on their proposal. As one of the application questions related to time frame, it leads me to believe that they consider the timeframe when judging the applications. Unsuccessful applicants will also be contacted.

#### **New/General Business:**

- Guest Speaker - Mrs Scard, thank you for your enlightening talk about the new Oliver System for the Library and students.
- Father's Day Bfast is going ahead.

#### **Upcoming Fundraising:**

- Trivia Night – Possibly 11 tables booked Questions from the students are done. The RSL has donated the hire cost of the function room.
- Father's Day stall is 2<sup>nd</sup> September, setup will be in the library.
- Garage Sale Trail - suggested to table until next meeting.
- COS Carols night- have we gotten what area we will be assisting in yet???
- Some parents have requested we review what is included on list to count towards Bronze, silver, & Gold certificate awards. Could we add Banking Awards and ICAS tests certificates to the list??

**The meeting was adjourned at: 4:40pm**

**NEXT MEETING TUESDAY 13<sup>th</sup> September 2016, After the AGM, at 3:15pm in the Year 6 Class Room.**

# P&C Treasurer Report- 9 August 2016

## 1. Bank Balance (as on 06 May, 2016)

Account	Bank Account	Balance as per 30 June 2016	Balance as per 04 Aug. 2016
P & C Main	06 2528 0090 0065	5,237.34	6,327.07
P & C Canteen	06 2528 0090 3071	4,609.77	6,075.81
<b>Total Funds</b>		<b>9,847.11</b>	<b>12,402.88</b>

## 2. YTD Contribution/Donation to school (updated)

Item	FY 2016
Coles Garden	1,100
iPad Purchase	9,000
Donation from Canteen	500
Life Education	845
<b>Total</b>	<b>11,445</b>

*Note: Total amount committed to iPad purchase is \$6000.*

## 3. YTD Fundraising

	FY2015	YTD FY2016	Father's Day	Twilight Fete	Carols	Hot Cross Bun	Easter Raffle	Mother's Day	Red Day	Bunnings
<b>Income</b>										
Revenue	3,792.00	12,897.70	853.45	5,755.80	1,460.00	725.80	580.90	952.30	519.90	2,049.55
Donations Received	140.00	100.00		-		100.00				
<b>Total Income</b>	<b>3,932.00</b>	<b>12,997.70</b>	<b>853.45</b>	<b>5,755.80</b>	<b>1,460.00</b>	<b>825.80</b>	<b>580.90</b>	<b>952.30</b>	<b>519.90</b>	<b>2,049.55</b>
<b>Expense</b>										
Material	518.86	3,794.95	374.75	1,517.33	714.88	574.05	79.80		352.50	181.64
Package		223.27		77.75			32.00	113.52		
Others				500.00						
<b>Total Expense</b>	<b>532.86</b>	<b>4,518.22</b>	<b>374.75</b>	<b>2,095.08</b>	<b>714.88</b>	<b>574.05</b>	<b>111.80</b>	<b>113.52</b>	<b>352.50</b>	<b>181.64</b>
<b>Profit</b>	<b>3,399.14</b>	<b>8,479.48</b>	<b>478.70</b>	<b>3,660.72</b>	<b>745.12</b>	<b>251.75</b>	<b>469.10</b>	<b>838.78</b>	<b>167.40</b>	<b>1,867.91</b>

## 4. Financial Positions (Preview)

Financial Position	Opening Balance	Closing Balance	Net Movement
<b>P &amp; C Main Account</b>	<b>5,105.87</b>	<b>5,237.34</b>	<b>131.47</b>
<b>P &amp; C Canteen Account</b>	<b>2,962.90</b>	<b>4,609.77</b>	<b>1,646.87</b>
<b>Total</b>	<b>8,068.77</b>	<b>9,847.11</b>	<b>1,778.34</b>

## 5. Financial Performance (Preview)

Uniform Shop Financial Performance		Canteen Financial Performance		Consolidated	
<b>Income</b>		<b>Income</b>		<b>Income</b>	
Uniform Sales	11,910.55	Canteen Sales	23,627.15	<b>Sales</b>	<b>35,537.70</b>
Interest Income	30.14	Interest Income	14.76	<b>Interest Income</b>	<b>44.90</b>
Donation Received	2,100.00			<b>Donation Received</b>	<b>2,100.00</b>
Membership	22.00			<b>Membership</b>	<b>22.00</b>
Other Income	383.27	Other Income		<b>Other Income</b>	<b>383.27</b>
<b>Total Operative Income</b>	<b>14,445.96</b>	<b>Total Operative Income</b>	<b>23,641.91</b>	<b>Total Operative Income</b>	<b>38,087.87</b>
<b>Expense</b>		<b>Expense</b>		<b>Expense</b>	
Uniform Purchase	10,611.91	Purchase	21,495.04	<b>Purchase</b>	<b>32,106.95</b>
Insurance	727.00	Insurance		<b>Insurance</b>	<b>727.00</b>
Donation Paid	10,945.00	Donations Paid	500.00	<b>Donations Paid</b>	<b>11,445.00</b>
Other Expense	510.06	Other Expense		<b>Other Expense</b>	<b>510.06</b>
Inventory in Hand	-18,184.74	Inventory in Hand		<b>Inventory in Hand</b>	<b>-18,184.74</b>
Reclassification	1,576.50	Reclassification	-1,576.50		
<b>Total Operative Expense</b>	<b>6,185.73</b>	<b>Total Operative Expense</b>	<b>20,418.54</b>	<b>Total Operative Expense</b>	<b>26,604.27</b>
<b>Total Operative Porfit</b>	<b>8,260.23</b>	<b>Total Operative Porfit</b>	<b>3,223.37</b>	<b>Total Operative Porfit</b>	<b>11,483.60</b>
<b>Fundraising Porfit</b>	<b>8,479.48</b>	<b>Fundraising Porfit</b>	<b>-</b>	<b>Fundraising Porfit</b>	<b>8,479.48</b>
<b>Total Profit</b>	<b>16,739.71</b>	<b>Total Profit</b>	<b>3,223.37</b>	<b>Total Profit</b>	<b>19,963.08</b>

# **CORRIMAL PUBLIC SCHOOL P&C MEETING** **TUESDAY 9<sup>TH</sup> AUGUST 2016 - PRINCIPAL'S REPORT**



## **'Oliver' – The new School Library System**

'Oliver' is a web based Library system that our school has recently implemented. It is a 21st century learning management tool which provides an interactive experience for all users. Oliver enables anywhere, anytime access to digital media including ebooks, and interactive engagement with digital and physical resources. Throughout the year, students will be learning to independently use 'Oliver', to improve the way they utilise the library. 'Oliver' can be accessed through the student portal both at home and school.

## **Scholastic Book Fair**

Thank you to the parents and students who supported the Scholastic Book Fair by purchasing books. It was lovely to see the excitement in the students who were able to purchase a new book. We sold over \$2800 worth of books enabling Mrs Scard to purchase \$950 worth of new books for our Library. Thank you once again for supporting this fantastic initiative.

## **Extra Curricula Opportunities for our Students**

Stage 2 Excursion to Kamay Botany Bay National Park, Stage 3 Canberra Excursion, Wollongong Council Surf Education Talks, NAIDOC, Debating, Choral Festival, Silver Morning Tea, Open Day, PSSA, ICAS Assessments, Parent Maths Workshop, CHS Enrichment Programs, CHS F1 Program and we currently have our students participating in the Spelling Bee and District Athletics.

## **Education Week – Wollongong North Staff Recognition Awards**

As a finale to Education Week, the Wollongong North Network of Schools recognised staff members for their contributions to public education. The award for Corrimal Public School was presented to Mrs Bird for the professionalism and dedication she demonstrates in her role as the School Administrative Manager. Mr Fisher and Mrs Griffiths were also recognised for their outstanding work in their new roles with Learning Management Business Reform (LMBR).

## **Community Engagement Forum**

I would like to extend my sincere thanks to the parents who attended the **Community Engagement afternoon tea** last term. It was a fabulous afternoon where members of our school community compared our school to the Family-School Partnerships Framework. Using the School Assessment Tool, we were able to identify areas where we were excelling in engaging our community and areas we could work on to improve our relationship with the community and the practices we have in place to support our community. It was great to get the input from our families. I would also like to thank the parents who completed this at home. I have also used this with the staff and a modified version of this tool with a focus group of students from Years 1-6. We really appreciate the valuable knowledge gained from this forum.

- ▶ Parents feel very welcomed in our school and feel we provide opportunities for parents to be involved in our school. However, they feel they could be more involved in the decision making processes.
- ▶ Students had a very good understanding of how the community and school work together. They feel the school and community work very well together. They offered suggestions to increase their ability to have a voice in the decision making processes in our school.
- ▶ Staff believe we have many structures in place to support our families and encourage community involvement in our school. We communicate events and student progress well to our families. Staff also feel that community members could be more involved in the decision making processes within our school.

## **Academic Reports**

These were sent home at the end of last term. The majority of our students are achieving the expected outcomes which is fantastic.

ES1 - 70% of students working at the expected level in English and Maths.

S1 - 70% of students working at the expected level. 8% above in English.

S1- 80% of students working at the expected level. 3% above in Maths.  
 S2 - 67% of students working at the expected level. 17% above in English.  
 S2 - 72% of students working at the expected level. 11% above in Maths.  
 S3 - 78% of students working at the expected level. 3% above in English.  
 S3 - 90% of students working at the expected level in Maths.

### **P & C Attendance Figures**

<b>Attendance at P &amp; C Meetings</b>			
	<b>2014</b>	<b>2015</b>	<b>2016</b>
November	7	5	
October	5	5	
September	7	6	
August	10	7	
June/July	7	7	5
May	7	7	9
April	6	-	-
March	7	8	12
Feb	6	5	19
Total	62	50	
Average	<b>6.8</b>	<b>6.25</b>	<b>11.25</b>

### **ClubGRANT**

A big thank you to Angela Johnson for writing our application for the NSW ClubGRANTS. We have been successful in receiving \$3000 from Corrimal RSL Club. This will be used with the Stocklands Grant for the outdoor kitchen. Mrs Waters and myself are meeting with the DEC Health and Safety Officer this week to discuss the outdoor kitchen.

We have also applied for a road safety grant which if successful will enable our students to access the Lake Illawarra PCYC Bike Education Program.

### **Spring into Corrimal- Sun 11<sup>th</sup> September**

We invite the students of Corrimal Public School to march in the parade, and sing the National Anthem at the official opening. Our choir will also be singing, prior to the Anthem being sung. More details will follow closer to the time.

### **Parents Maths Workshop**

Thank you to the parents who attended the **Mathematics Parent Workshop**. The feedback was very positive as parents found it very valuable in gaining an understanding of how Maths is taught in a 21<sup>st</sup> century classroom. Parents enjoyed the practical ideas on how to work with their child at home to support the learning that is taking place at school. Thank you to Mrs Kerrie Faulkner (TOWN Facilitator) and Mrs Everson, for organising this workshop. Thank you also to Ms Mulrooney and MS Marks for assisting the parents with the hands on activities

### **Corrimal Community of Schools Carols - Friday 2<sup>nd</sup> Dec**

This year the Corrimal Community of Schools will be combining for a Carols evening. This will be held at Ziems Park, Corrimal, with gates opening at 6pm for a 6:30 start. This will follow a similar format to the Carols evening we have previously held at our school.

**The *Tell Them From Me***

Corrimal Public School, like many other public schools in the state, will be participating in a Department of Education initiative: the *Tell Them From Me* surveys. Staff, parents and students Yrs 3-6 will be invited to participate in these surveys.

**Student feedback survey**

The *Tell Them From Me* student feedback survey, aims to help improve student learning outcomes and measures factors that are known to affect academic achievement and other student outcomes. The focus of the NSW-wide survey is on student wellbeing, engagement and effective teaching practices.

**The *Partners in Learning* parent feedback survey**

Our school will also be participating in the *Partners in Learning* parent survey, another part of the *Tell Them From Me* suite of surveys (student, teacher and parent surveys) on student engagement. The survey asks parents and carers questions about different factors that are known to impact on student wellbeing and engagement.

**Working Bee.**

On the calendar we have one planned for this term. However, staff would like to postpone this and combine with one when we need help with the Outdoor Kitchen.

Amanda Giles  
Relieving Principal