

**Corrimal Public School P&C
Minutes of 9th February, 2016**

The meeting was called to order at: 3:17pm

Attendance:

Delina G, Tim F, Mei-Ling P, Mel R, Deborah S, Chloe H, Chris H, Jane C, Emma M, Rand F, Kate C, Jo R, Rachelle B, Janice P, Rebecca M, Jill W, Carol E, Emma S, Jen K, Bec W, Lenora C.

Apologies:

Angela J, Mick R, Steve (Cheng).

Last Meeting's Minutes: Submitted by; Delina

- Read and accepted.
- I forgot to put Mei-ling in as attending will correct and then we can post.

Business from Last Meeting:

- Computers – There has been a delay in getting the computers from Armidal School. The supplier they were purchasing new computers from was Dick Smith and it has gone into receivership. They are waiting on the new supplier to contact them. As soon as they have the new computers we will be able to get ours. P&C still to pay our contribution for computers.
- We are still going ahead with the \$1500 payment to the school for whole school events. This year it will be going towards Life Education \$5 per student. And a possible Aboriginal Performer for NADOC week still to be confirmed.
- Air-conditioning maintenance to be done approx term 4.
- Carols for 2016 to be mentioned at the next COS meeting. Still waiting on profit figures from Steve for Carols 2015.

Correspondence In/Out:

In

- Invoices and Fundraising
- Email for canteen training day to be forwarded to Sheree
- Received credit from Bright Star Kids Label.

Out

- Invoice payments have been sent out.

Treasurer's Report: Given by: Lenora

- P&C Account: \$10425.08. Canteen account: \$5895.22
- Steve to send additional report later. Re: Page 4

President's Report: Given by; Lenora

- Kindy Playgroup – have been hearing a lot of great things about last year's Kindy program. Especially that children felt more confident and were starting the school year with new friendships already established. Well done!

- Carols Night – Delina did an amazing job coordinating Carols Night last year. Well done! For this Christmas 2016, Tim to talk to CoS's to see if they are interested in doing a joint event
- Meeting Time – Last year Tim proposed a new meeting time, in the hope that the meeting time will make it more convenient for families. The committee noted that the new time would mean that we would be losing some parents, but were all in agreement that it was worth trialling this year. We all agreed that it was important that we tried this to see if this meeting time makes the P&C Committee more accessible to the greater school community.
- Lenora: Catching up on things, Thanks to everyone for all their efforts while I was away. Did a great job. Not as much paper work as Angela made out in her cute comic strip.

Canteen Report: Given by; Lenora and Delina on behalf of Sheree

- Please see attachment on page 5
- All at meeting agreed to increase the float to \$100. So the float will now contain notes as well as coins and we will increase the amount of silver coins we have.
- Tim is happy to support the members of the canteen when it comes to the amount of “snack” products the students are purchasing and what they are ordering for their “lunch meal”. If there are students purchasing multiple “snack” items at a time we are able to tell them that they are not able to purchase more than 2 at a time of the same product. We are also able to recommend and tell the students when they are ordering their lunch meal, that they need to order a proper meal not just “snack” items. If there are any concerns about what any of the students are buying or ordering please bring it to the attention of Tim.

Uniform Shop: Given by; Lenora

- Kindy packs went over well, looking at stopping the order of them end of the month or should we make it available year round??
- Still a big issue with Dixon clothing in not getting our orders filled for sports uniform,
- Would like to consider changing supplier of sports uniform, as along with order issues there is also issues and complaints from parents about poor quality material (getting runs) and neck openings not big enough. Plus would cute down our number of suppliers. A change may mean the look of the shirt may be slightly different. Considering LWREID our main uniform supplier to take it over. Can get the colours as close to however there would be a colour. Would like to get a sample made to see how it would look and go from there. Given go ahead to look for new suppliers and get samples
- Currently have 6 volunteers rostered on, wouldn't mind more especially during those peak times in the start or Term 1 and beginning of Winter term

Principal's Report: Given by; Tim

- Please see attachment on page 6
- The appointment of the RFF is possibly going to be a music teacher.

Grants Report- Given by; Lenora (via Angela's email

- Stockland have published their 2016 Terms & Conditions,
- The "Focus Areas" mentioned:
 - Health & Wellbeing - food & active lifestyle, etc.
 - Education - range of community learning and education activities, including programs for local students and schools,
 - Connection - social inclusion programs
 - Biodiversity,
 - Waste and Materials,
 - Carbon and Energy,
 - Water Management and Quality
- Angela to discuss with teachers involved about running same programs as last year or doing an outdoor kitchen.

General Business:

- a. Possible Walkathon Term 1 –teachers looking into more information.
- b. Trivia Night Term 2- still need to decide a night.

Upcoming Fundraising:

- Agreed to go ahead with Hot Cross Bun drive and Easter Raffle again this year. Lenora to look for information of HC Bun suppliers and start on Easter Raffle set up.

The meeting was adjourned at: 4:27pm

NEXT MEETING TUESDAY 8th March at 3:15pm in the Year 6 Class Room

Treasurer Report

1. Bank Balance

Account	Bank Account	Description	Balance as per 01 Feb 2016
P & C Main	06 2528 0090 0065	Uniform Shop, Fundraising, Donation and General Expense	10,425.08
P & C Canteen	06 2528 0090 3071	Canteen income and purchase only	5,895.22

2. YTD Contribution/Donation to school (updated)

Item	FY 2016
Coles Garden (FY2016)	1,100
Total	1,100

Plus committed 6,000 payments to fund purchase of iPad to be paid during Feb, 2016

3. YTD Fundraising

	FY2015	YTD FY2016	Father's Day	Twilight Fete
Income				
Revenue	3,792.00	6,609.25	853.45	5,755.80
Donations Received	140.00	-		-
Total Income	3,932.00	6,609.25	853.45	5,755.80
Expense				
Material	518.86	1,892.08	374.75	1,517.33
Package		-		77.75
Others				500.00
Total Expense	532.86	1,892.08	374.75	2,095.08
Profit	3,399.14	4,717.17	478.70	3,660.72

Note:

- (1) Revenue from 125th anniversary will be even due to the nature of event;
- (2) Please inform me if there are any variance due to unpaid invoice, or any money not yet deposit to bank, thanks!

CANTEEN MEET & GREET MEETING 9 Feb 2016

Started 9:15am

Attendance: Robert, Delina, Elana, Jane, Rachelle, Chloe, Aleesha, Helen, Bronte?

Apologies: Rebecca, Sheree

2016 Canteen Committee:

Canteen President: Sheree Lawrence

Rosters Planners: Chloe Herbert and Jane

Vice Presidents: Helen Baldwin &

Secretary: Rebecca Mulligan

Rachelle Bird

2016 Membership Dues paid by: Robert & Sandra Marsh, Mel Robson

Items discuss

- Reminder people are to pay their \$1 dues for this year, this will cover them to also be considered a financial member of the P&C.
- Discussed creating a menu with more “green” (healthier) options to be added
- Need to look into more the feasibility and willingness of having canteen volunteers during the “dead time” (the time between lunch & recess) to make healthy homemade items to sell in the canteen.
- More tally sheets needed for Canteen; Lenora to get some printed out for them
- Need to start looking at a date for a “Red Date” for Term 1
- Jane & Chloe still working on Roster sheet, and providing names and contact details.
- Has been noted that with Rosters, each individual is responsible in finding their replacement should they not be able to do the date they signed up for. Contacting committee for help in finding someone last resort. Notice of this to be put in newsletter
- Idea of closing after lunch on slow days brought up again. Will see if there is a pattern this term, and discuss more at future meetings.
- Introducing new healthy items suggested perhaps to have a tasting day for the kids to see what would be popular
- Need to update the Teachers menu and keep a copy in the canteen and office, inform new teachers of this option to purchase lunch at the canteen
- Need to liaise with office admin to double check they have the current information for students with allergies and update any posters required to be on display for Canteen. Make sure photos of students are current as some new volunteers may not know who these students are.
- Lenora to provide Canteen with Term 1 calendar.
- Would like to increase float (currently \$20 in coins) to allow for more notes (\$5s and \$10s) Perhaps increase it to \$80 or \$100 like uniform shop float.
- Current “Blue Note” system office is using for those children who require a canteen meal because they do not have any lunch and no money to pay for meal is not working, Canteen loses money as once note goes to parent, some do not pay, not followed up. Would like office or Principal to perhaps send an official note to parent to help follow up.
- Would like some clarification from school/Principal as to policy on how to deal with unhealthy purchases (more snacks or treats than a proper lunch) by some students. Is Canteen able to refuse to them the constant sugar?? Is it our job to monitor this??
- A reminder to go in the newsletter informing parents that most lunches for kids (which includes a meal, drink and snack) on average is usually \$5 for big kids/ \$2 for little kids to help with the avoid large notes that kids bring and prevent them from spending \$20 on junk food and sharing with their friends.
- Lenora to see about providing a Healthy Canteen information kit to keep in Canteen.
- Delina to work on Coles shopping list so purchases by volunteers is more consistent.
- Need to fix Drain and Ant problem.

Meeting ended 10:05am



CORRIMAL PUBLIC SCHOOL

P&C MEETING

TUESDAY 9TH FEBRUARY 2016

PRINCIPAL'S REPORT

BEGINNING OF 2016

I hope you have enjoyed a relaxing break since our last meeting late in 2015. It has certainly been a busy and exciting start to the school year, with many new faces around our school with new students, families and staff. 2016 is going to be an exciting year at Corrimal Public School.

STAFFING 2016

I have great news! Tomorrow is Census Day – We have made it! Tomorrow morning I will confirm our student numbers at 182. This leaves our staffing as follows:

Year K/1 - Cooinda - 19 students TEACHERS: Mrs Jackie Everson (Mon – Thurs) and Mrs Sian Napper (Thurs – Fri)
Year K/1 - Omaroo - 18 students TEACHERS: Mrs Vanessa Strauss (Mon - Wed) and Miss Casey Hollick (Thurs - Fri)
Year 1/2 - Akama - 22 students TEACHER: Mrs Angie Giesajtis
Year 1/2 - Arinya - 22 students TEACHER: Mrs Jennifer Holland
Year 2/3 – Marring – 24 students TEACHER: Ms Emma Meddows
Year 3/4 - Birrung - 26 students TEACHER: Miss Hayley Mulrooney
Year 4/5 - Illuka - 25 students TEACHERS: Mrs Correne Pemberton (currently Mr Nic Humphery)
Year 5/6 - Tulang - 26 students TEACHER: Mrs Tanya Veljanovski
ESL / New Arrivals – Miss Casey Hollick
Library – Mrs Anne Scard
Reading Recovery – Mrs Margaret Panazzo
RFF – TBC
Learning and Support Teacher – Mrs Alison Waters (3 days per week)
SLSOs – Mrs Julie Napper and Ms Kate Russell
Mrs Bird and Mrs Griffiths (Mon, Tues and Fri) will remain working in the office.

Mrs Caldwell remains on Maternity Leave and at this stage will be returning to CPS in 2017.

Mrs Emma Meddows and Mrs Correne Pemberton will be fulfilling the roles of Assistant Principal

Our eight itinerant staff from the Hearing and Vision teams will continue to use our school as their base school.

NEW FACES ON STAFF

We have some new faces on our staff in 2016

Ms Emma Meddows was successful through Merit Selection for our vacant Assistant Principal position. We are very excited to welcome Ms Meddows to Corrimal Public School and know she will be an asset to our school. Welcome Ms Meddows!

Mrs Margaret Panazzo will be at CPS every day (9:00am – 12:45pm) fulfilling the Reading Recovery allocation in Semester 1.

TIMETABLE FOR TERM 1

Term 1 already has many activities / events on the horizon and we hope that, with your support, we can make the running of these smoother and more successful.

Upcoming events this term include:

- 16/3/16 - School Cross Country – Parent Helpers for Supervision around the track, drink distribution, etc
- 24/3/16 - Easter Hat Parade
- Anything else??

STAFF WISH LIST

We have had a glitch with our current order of 20 laptops, with our supplier not able to deliver due to a contractual issue with Dick Smith. I am hopeful we will receive our order in the next few weeks. In 2016, technology continues to be a high priority and we would again like the P&C to look at this as a fundraising priority. Thank you!

EXTENDED STAFF MEETINGS 2016

In 2016, staff have again voted to complete their final two Staff Development Days throughout the year. What does this mean? In Week 4 and Week 8 of Term 1 and Term 3, staff will attend extended staff meetings (3:30pm – 7:00pm) with a focus on Professional Development in Mathematics, Technology and English. Staff are very enthusiastic about this initiative and have found the Professional Development offered both relevant and worthwhile, with each session providing staff with the opportunity to develop lesson plans and units that can be implemented immediately into the classroom.

SWIMMING CARNIVAL

I would like to thank all of the parents and helpers who attended our School Swimming Carnival last week. While the weather was a little bit of a worry early in the day, it turned out to be a fantastic carnival that was enjoyed by everyone who attended. I would also like to congratulate Mrs Giesajtis who took the lead in bringing the carnival together.

I thank you all for showing a huge interest in the education of the students at CPS.

We all look forward to a wonderful term and year ahead.

Tim Fisher
Principal