

Corrimal Public School P&C  
Minutes of May 10<sup>th</sup>, 2016

The meeting was called to order at: 3:18pm

Attendance:

Delina G, Lenora C, Bec W, Helen B, Jo R, Mei-Ling P, Deborah S, Michelle W, Emma M, Amanda G, Rachelle B.

Apologies:

Angela J, Mick R, Steve (Cheng).

Last Meeting's Minutes: Submitted by; Delina

- Some items missing, hold over to next meeting to accept.
- Meeting minutes for this meeting were taken by Deborah S and typed up by Delina G.

Business from Last Meeting: Please see notes from Lenora.

- Like to welcome Amanda Giles who is our reliving principal for the rest of the school year. We are all looking forward to working with her.
- last year's profits for Carols night re: Treasurers Report.
- Last terms fundraisers were somewhat successful, goes as follows:
  - **H.C Buns** we sold 182 buns, well over last year's 71. Most likely due to more variety of flavours. Most popular were Plain, Traditional, Choc Chip and Apple Cinamon. Thanks to Bec Waters for coordinating that. Only future suggest is to make it easier to manage orders by perhaps narrowing varieties to 4 or get more volunteers to help package and go through orders.
  - **Easter Raffle** –put together 8 baskets. Not as successful profit wise compared to last year. Made half of last year's amount. Possibly because Easter came early this year and we didn't have as much time to promote; only 1.5 weeks. Didn't sell as many raffle tickets or receive as many donations. However people did like how we spread the selection of winners out more by raffling by class instead of all in one bucket.
  - **Mothers Day Stall**- again successful. Pretty much made same amount as last year. Profit of \$823.79 Comparing the two years, we made \$40 less than last year. Our current system of how we run it seems to be working well. Thanks to Helen B. Helen and I are both happy to continue to coordinate this event for another 3 years until our children leave CPS.
- Canteen Float as discussed in previous minutes has now been increased to **\$100**

Correspondence In/Out:

In

- Invoices

Out

- Invoice payments have been sent out.

Treasurer's Report: Given by: Lenora on behalf of Steve.

## Treasurer Report

### 1. Bank Balance (as on 06 May, 2016)

Account	Bank Account	Balance as per 01 Feb 2016
P & C Main	06 2528 0090 0065	6,114.40
P & C Canteen	06 2528 0090 3071	3,078.95
Total Funds		9,193.35

Cash collection will be on week 2, 4, 6, 8 and the end of this term;  
Regular payment days are 13 May and 10 June 2016.

### 2. YTD Contribution/Donation to school (updated)

Item	FY 2016
Coles Garden	1,100
iPad Purchase	6,000
Donation from Canteen	500
Total	7,600

Note: Total amount committed to iPad purchase is 12,000.

### 3. YTD Fundraising

	FY2015	YTD FY2016	Father's Day	Twilight Fete	Carols	Hot Cross Bun	Easter Raffle
<b>Income</b>							
Revenue	3,792.00	9,345.95	853.45	5,755.80	1,460.00	725.80	550.90
Donations Received	140.00	100.00		-		100.00	
<b>Total Income</b>	3,932.00	9,445.95	853.45	5,755.80	1,460.00	825.80	550.90
<b>Expense</b>							
Material	518.86	3,260.81	374.75	1,517.33	714.88	574.05	79.80
Package		109.75		77.75			32.00
Others				500.00			
<b>Total Expense</b>	532.86	3,870.56	374.75	2,095.08	714.88	574.05	111.80
<b>Profit</b>	3,399.14	5,575.39	478.70	3,660.72	745.12	251.75	439.10

**Note:**

- (1) Revenue from 125<sup>th</sup> anniversary will be even due to the nature of event;
- (2) Please inform me if there are any variance due to unpaid invoice, or any money not yet deposited, thanks!
- (3) Foreign Coins and damaged coins received exceeds \$10 last term.

**President's Report:** Given by; Lenora.

- Created and delivered appreciation certificates to Coles FM and Coffee Break for their donations to our HCB drive and Easter Raffle
- Got Insurance Certificate for our Bunnings BBQ that is required off the P&C Federation
- Continuing to help assist with event organizing when needed.
- Started to prepare handover notes for Sept AGM

**Canteen Report:** Given by; Delina on behalf of Sheree

- New canteen menu and prices seem to be working well.
- The 2 old freezers in the canteen have been put up for sale on several sites to see if we can recoup some of the money spent on replacing them. They have been moved into one of the GA sheds until they sell.
- Please also see note below about Subway Corrimal lunch service. We need more information to see if we are interested. We will also need a committed volunteer to take the orders and then bring them back to the school.

Subway Corrimal Lunch Program

Good afternoon,

Thank you for taking my call earlier.

As discussed we are working with local schools in the area to support their canteen needs on days where no food options are currently available.

We enclose a lunch pack option available to the children. It consists of a six inch sub with selected filling options, either a bottle of water or popper drink and a cookie or fruit crush. There packs are packaged up with the childs name and class on the front and made freshly available for either morning tea or lunch.

We can also make available a reward scheme where we donate a portion of each sale back to the school for purchasing resources/ sporting equipment etc.

We would be happy to discuss this offer with you further at your convenience, up to and including meeting with your P&C committee next Tuesday evening.

We look forward to hearing from you soon.

Kind regards,

Trish and Wayne McDougall

Subway Corrimal

0412698818

**Uniform Shop:** Given by; Lenora

- White long sleeve polos now in stock.
- We will need to do a stock take later in the term.
- Winter stock is all in now for the winter season.
- Did check of our prices and now majority of the items have a 25% mark up, then rounded to nearest dollar so there is no cents. Instead of being marked up at a number of percentages

**Principal's Report:** Given by; Emma M

- Please see attached page 6

**Grant Report:** Given by; Lenora on behalf Angela

- Angela attended a Grant Workshop in the area a few weeks back. Thank you to the school for paying for this. It was most useful and has helped Angela to learn how to make our grant applications for appealing and relevant to what judges are looking for.
- Corrimal RSL has gotten in touch with Angela and agreed to provide us with \$2500 to go towards our Outdoor Kitchen idea. Still waiting on official letter from them before going ahead with project.
- Still waiting to hear back on how our Stockland Community Grant application went.

### New/General Business:

- Breakfast club discussed. Aimed at kids who haven't had b'fast. It was suggested that we could ask the classes to donate items to help with this, at this stage it is something that the school is trailing and funding (with sponsors).
- School photo dates were discussed and it was asked if we could have them earlier in the year so that hopefully there is more chance of getting everyone in the correct uniform for the photos. It also is better having them earlier in the year if the summer uniform is what needs to be worn. Amanda to look at changing the date for next year. This year's date is already set.
- **BUNNINGS BBQ:**
  - Roster is now filled. Coordinators on top of getting everything ready. Sarah managed to get a \$100 gift card off Coles Corrimal to go towards the items we need to purchase for the BBQ. They have a trailer for picking up the freezer that's no dramas, we can do this the Thursday before the BBQ, along with the float and all other things we need that the school will provide. Will pick up all small items from Coles on the Saturday along with the bread and the sausages
  - need some help with the coolers/eskys. We only have one that we can use. Do you know of any parents that have some?
  - On the day we will pick up the ice
  - Jarad and I will be there at the end of the day to help clean up –our names are not on the list
  - reminder that Mrs Waters would organise the chopped onions, is this still a possibility?
  - Insurance certificated from P&C Fed received that is required for events like this.

### Upcoming Fundraising:

- **TRIVIA NIGHT**
  - Double check date is for Aug 26<sup>th</sup> (Friday)
  - We need to confirm that RSL can offer us their rooms again to hold event.
  - Need people for the following: making the trivia questions, MC'ing, runners to collect answer sheets and help tally up totals, Someone to collect donations from local businesses and other businesses/tourist places
  - Following people agreed to do the following: Lenora happy to do the posters and promoting. However will need help putting posters up and doing mailbox drop later on.

- Delina, I am waiting to hear back from the boys at Jaffa about the availability for the 26<sup>th</sup> August, so if we want to change the date now is the best time to do it, so I can check availability for the 12<sup>th</sup> or the 19<sup>th</sup> tomorrow, so I will make the 12<sup>th</sup> our first choice. I am happy to send out the donation requests via email to the businesses and companies. Bec W is happy to write the questions with help from partner Karen.
- Lenora to check with a parent to MC
- **Pie Drive:** Not ready for this event yet, not cold enough, will discuss doing so next meeting.
- **UPCOMING AGM-** there are 3 more meetings until our AGM. Need to start looking for people to take on executive roles that will be up for grabs this year.

The meeting was adjourned at: 4:20pm

**NEXT MEETING TUESDAY 15<sup>th</sup> June at 3:15pm in the Year 6 Class Room**

# **CORRIMAL PUBLIC SCHOOL P&C MEETING** **PRINCIPAL'S REPORT - TUESDAY 10<sup>TH</sup> MAY 2016**

## **SEE YOU ALL SOON...**

This will be my final P&C report for 2016, as I depart firstly for LSL (I am probably on a beach somewhere in Samoa as this is being read) followed by beginning my new position as Leader, Schools Deployment for the Department of Education. Since the announcement of my temporary departure, it has been truly humbling to have so many discussions with staff, students and families who have been so supportive of my role as Principal of Corrimal Public School, while also recognizing the great opportunity that I now find ahead of me. Leaving CPS for the remainder of the year has been mixed emotions, excitement for my new role and genuine sadness for leaving such a great place to work. What I do know is that our whole school is thriving and that I am leaving the school in good hands, with a fantastic staff, supportive community, brilliant kids and a highly competent leader. I look forward to staying in touch with Mrs Giles and the staff, attending out of school hour functions (I'm sure I'll see some of you at Trivia night and Bunnings BBQ) and hearing about our progress in 2016 as we continue to build on the wonderful things happening at Corrimal Public School. See you all in 2017!

## **WELCOME MRS AMANDA GILES**

I would like to offer my sincere welcome to Mrs Amanda Giles. Mrs Giles has a long association with Corrimal Public School, having been an Executive Teacher and Assistant Principal between 1998 and 2008. Mrs Giles is currently the Assistant Principal of Shell Cove Public School. She has experienced many different roles within the Department of Education and will be a great fit for Corrimal Public School. Mrs Giles is highly respected as a leader and I fully endorse her appointment and believe that she has all the skills and experiences to continue the great things that are happening. Last Friday, Mrs Giles and I met for quite a few hours to do a brief handover in preparing for the most pressing issues in the coming month. On my return from leave, we have again organized a meeting and will have further time to discuss our school direction for the remainder of 2016. I am sure you will join me in welcoming Mrs Giles back to Corrimal Public School.

## **TERM 2 2016**

Term 2 is off to a flying start! Our first few weeks have disappeared amid Anzac Day, Mother's Day, Life Education, Dancefit and NAPLAN has begun and many more activities have been occurring on a daily basis. It has been a pleasing start to the term. Term 2 is a 10 week term, meaning a great deal will happen in a short time. Corrimal Public School certainly will be busy in the coming months!

## **LIFE EDUCATION**

This program was again a great success and took place in the first and second week of term. Life Education consists of 13 curriculum based modules focusing on issues around food and nutrition, personal safety, physical activity, cyber safety, safety with medicine and legal drugs; tobacco, alcohol and caffeine. The modules help children to develop relationship skills, positive communication (both face to face and online), problem solving and decision making skills. The school appreciates the support of the P&C in realising the importance of such a program.

## **STAFFING 2016**

With the departure of Mr Nic Humphery at the end of last term, Miss Amelia Small has begun at Corrimal Public School. I have already been very impressed by Miss Small's attitude and application to her role. She is highly committed and hard working and is excited by the prospect of working with 4/5 Illuka. At this point in time, Miss Small has been offered the position of class teacher for the remainder of Term 2, with the possibility of extension, while Ms Correne Pemberton remains on leave. I anticipate Mrs Giles will hear more as the term progresses and parents of students in Illuka will be kept well informed as new information comes to hand.

## **MISS MULROONEY LEAVE**

Miss Mulrooney will be taking leave from Wednesday, 11<sup>th</sup> May (that's tomorrow!) and will return to Corrimal Public School on Monday, 23<sup>rd</sup> May. During her absence, Miss Ebony Marks will be on 3/4 Birrung. Miss Marks has spent a great deal of time at CPS and with Birrung and will fit right in during Miss Mulrooney's absence.

## **NAPLAN**

Today, NAPLAN began, with 43 students in Year 3 and Year 5, sitting the Language Conventions and Writing Assessments. Tomorrow, students will complete the Reading Assessment and then will conclude the testing with Mathematics on Thursday. Our main focus for NAPLAN is that students try their best and I am sure that this year will be no different. Results of these assessments will be made available to parents and the school later in the year.

## **TECHNOLOGY UPDATE**

Our technology, 20 MacBook laptops, arrived towards the end of last term! This coincided with 20 iPad Minis that were purchased with school funds. Staff and students have been very excited by this influx of reliable technology and have noted the huge change in classes, where everything is operating efficiently and as it should. On behalf of the staff, I would like to thank the P&C for their significant contributions to making this purchase a reality!

### **PARENT/TEACHER INTERVIEWS**

Thank you to all those parents who attended our Parent/Teacher Interviews at the end of last term. I have had fantastic feedback from staff and parents in regards to this new initiative. The opportunity to meet early in the year and to get a clearer understanding of how your child is performing and what you can do to best support both them and the school has been well received and we look forward to making this a regular event on our annual school calendar.

### **PRIMARY ETHICS CLASSES**

I have been approached by a parent, at our school, who would like to investigate the possibility of Primary Ethics Classes at Corrimal Public School. Ethics classes are available in NSW public primary schools as an option for children who don't attend Special Religious Educations (SRE/scripture).

The NSW government has authorised Primary Ethics, a not for profit organization, to create curriculum and recruit and train volunteers to teach these classes. In Ethics classes, children consider ethical decisions that affect them, their friends and family and learn how to think logically, disagree respectfully and support their arguments with evidence.

The curriculum is highly engaging and age appropriate with classes for Kindy, Stage 1 (years 1 & 2), Stage 2 (years 3 & 4) and Stage 3 (years 5 & 6). We can start ethics classes at Corrimal Public School when we have at least 8 children enrolled in a stage and sufficient volunteers to coordinate and teach the program.

The volunteer ethics coordinator is an administrative role coordinating the ethics teachers and liaising between the school and Primary Ethics. It requires a commitment of up to two hours per week. The time is flexible and the work is predominantly online. Training for the ethics coordinator is provided online. The volunteer ethics teachers must attend two days of training and complete the other online training and induction requirements. The approved curriculum is provided. Ethics teachers must also commit to conduct classes each week at the school during school terms for at least one year. The more children and stages we have requests for, the more teachers will be needed. For more information about Primary Ethics, the curriculum or to volunteer as an ethics coordinator or teacher, please visit [www.primaryethics.com.au](http://www.primaryethics.com.au)

In next week's newsletter, there will be an Expression of Interest for parents to fill in if they are interested in being an Ethics coordinator or teacher. Once interest levels are gauged, a further decision will be made as to the viability of this program.

### **MOTHER'S DAY BREAKFAST AND STALL**

What a wonderful way to finish last week as we were joined by many mums, grandmothers and carers for our second ever Mother's Day breakfast. This breakfast was fully supported by our whole staff, who were responsible for the set up, cooking and purchase of everything. The staff were over the moon with the response of our mums, with the feedback extremely positive and many more mums attending this year than last – more frying pans to cook the pancakes will be on the list for 2017!

I also hope that all mothers out there had a wonderful Mother's Day on Sunday. For many of you, I hope it was made that little bit more special with a small gift from your child, purchased at our Mother's Day stall held last Friday. To all those parents who helped bring this project together, I thank you on behalf of all the excited children and the lucky mothers. Well done!

### **UPCOMING EVENTS**

The following events are coming up between now and the next P&C Meeting:

- \* 11/5/16 - NAPLAN - Reading
- \* 12/5/16 - NAPLAN – Mathematics
- \* 22/5/16 – Bunnings BBQ
- \* 25/5/16 - School Athletics Carnival - K-6

I again thank you all for showing a huge interest in the education of the students at CPS.

See you soon...

Mr Tim Fisher  
Principal