

**Corrimal Public School P&C
Minutes of 15th July, 2014**

The meeting was called to order at: 6:03pm

Attendance:

Delina, Lenora, Robert, Paul, Tim, Matt, Vanessa, Rebecca, Cheng (Steve)

Apologies:

Bek, Zara

Last Meeting's Minutes: Submitted by; Delina

- Read and accepted.

Business from Last Meeting:

- ANZAC Wall grant – Quotes have been done and it has been sent off. We are just waiting a response.
- Sponsorship Proposal – Paul has presented one to Corrimal RSL, Corrimal Leagues Club and Commonwealth Bank. Paul suggested that we maybe approach the Chamber of Commerce -Paul and Tim to contact.

Correspondence In/Out:

In

- Lots of fundraising advertising information.
- All invoices given to Bek
- Email from Carol, Please see attached, all members present are happy with asking the local clubs for support/donations/sponsorship.
- There was a letter from the Federation to all members inviting them to vote and or run in the upcoming election. Minor things have changed with the S&P's and a new executive needs to be voted in, due to the corruption issue.
- We have been sent a letter from the Federation regarding renewing our insurance.
- We are already receiving emails asking about Kindy Playgroup.

Out

- Lots of emails and letters for donation requests for the trivia night have been sent out. More details later in the meeting.

Treasurer's Report:

- There was no report from Bek tonight as she was unable to access the information from work.
- She did say that we have a new auditor that is free, the only difference is that they don't go into as much detail as our previous auditor, but is still well within the guidelines on what we need.

President's Report: Given by; Lenora

- Hayden presented last term with cheque for \$100 for making it to State Music Camp. Just a FYI to any of our new members that the P&C does this for any student making it

to State or National levelling representing CPS in sport, academics or Arts. \$50 for 1 day, \$100 for 2 or more day event.

- Thank you to Paul for approaching those businesses with sponsorship proposal. No responses back yet
- Personally speaking to parents in Kindy, year one and two to encourage more people to get involved and join the P&C. Suggest all members try to do the same so that we have enough people to take over roles within executive at AGM. Creating a pamphlet to give more details to parents on what we do and how they can help. To also be used to put in enrolment packages and Kindy Playgroup.
- In preparing for upcoming AGM updating info on website to include a brief summary of each executive role description.
- This is a treasures area but received insurance renewal notice and also an alternative from healthy Start Association. Renewal Due end of July. Bek is taking care of this.
- This term includes our Father's Day Stall and Trivia Night all happening in Sept. More discussion about both later on in agenda

Canteen Report:

- There is no report from the canteen as they have not had their meeting yet.

Uniform Shop:

- Order form for clothing is now online and available in office for those who cannot get to the shop. A couple of parents who couldn't get to the shop have already used this method
- Second day opening on Friday is going well, big hit with the parents.

Principal's Report: Given by; Tim

- Please see attached
- Enrolled numbers have increased. Our prediction at the end of last year was for 135 students for the start of the year and we currently have 153 students enrolled. We also have 23 children enrolled for Kindy next year.
- Regarding the ANZAC wall grant we should hopefully hear sometime in the first few weeks if it has been approved.

New/General Business:

- **Father's Day** is 7th September. The stall will be Friday 6th September, done the same way as the Mother's Day stall. To be held in the Library before lunch with the classes on a timetable to come and purchase gifts. Teachers will do up a timetable. Wrapping will be on the Tuesday morning beforehand.
- **AGM** is set for 9th September. All members need to make sure that they have paid their membership fees so that they are able to vote/run.
- As a few of us were waiting to pick up our kids this afternoon we noticed that one of the younger female students (yr1 or yr2) had been allowed to go to the toilet block alone. This then raised a lengthy discussion on the issue and asked for it to be brought up at the meeting tonight about how unsafe this could potentially be and that this was very concerning, especially as it was one of our younger students. The discussion was based around the fact that the school is not locked once the morning bell goes and that many people walk through the school during the day and anyone has access to get in.

Also the potential for an accident to happen and nobody could hear them if there was one. It was thought that all the students in kindy, yr 1 and yr2 were not allowed to go to the toilet block alone, they had to go in pairs. Tim and Vanessa said that this was not the case for all the classes, just the kindy kids and they tend to use the toilet inside near the Library during class time. They will bring this up at the next staff meeting and a decision will be made on whether or not they need to go in pairs.

Upcoming Fundraising:

- **Trivia night** – Delina – I have done up a donation request letter and have started to email it out to all of the larger businesses requesting a donation. At the moment we have had a few replies but not many as it is still early. I am need of help with getting the letters personally handed out to local businesses, so if anyone can help that would be great. Also and suggestions on anywhere else we can ask for donations would be greatly appreciated. I have had a reply back from the RSL club and they have kindly given us the use of there function room for free and 6 bottles of wine to use on the night in the auction or as prizes, which is fantastic. I have been and spoken to the staff at the club and organized all of the details for the night and we are able to have up to 7 tables of 10 in the room. So if we are able to fill all the tables than it will mean that we have raised \$1700, from the table alone. Lenora is working on a poster for the night so that we can put it in the newsletter with a sign up form, also so that it can be posted around the school and also in the windows of the local shops. We need help handing these out too once it is finished too, so anybody who can help with that it would be great. I was thinking that being that it is a fundraiser for the school we should have a school related question in each round. It was suggested that the school questions come from the students in each year. So we are going to get the teachers to organize this for us. Tim has a friend that has run lots of trivia nights so he has offered to give us some of his questions and answers to help us with doing up our question/answer rounds. We will be having 10 rounds and each round will consist of 10 questions, with questions from varying subjects in each round. We will also be doing a few other question sheets that run for a few rounds, a coin toss and the silent auction. Matt and Delina are MC's for the night and Lenora will be helping out with the Auction and coin toss. I have done up a booking sheet to be kept in the office so that bookings can be made. I will also do up a box for the forms and payments to be put in.

The meeting was adjourned at: 7:24pm

NEXT MEETING TUESDAY, 12th August 2014 at 6pm.

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PRINCIPAL'S REPORT P&C MEETING TUESDAY 15TH JULY 2014

TERM 2 2014

Term 2 concluded in a blur of activity and we now find the school year past the half way mark. Schools are busy places and while 2014 appears to have flown by so far, when we think back to what has been achieved it is no surprise we are now in July and half way through the year.

STAFFING 2014

On Monday, 2nd June 2014 the panel for the School Administration Manager position interviewed to fill

our vacancy. Unfortunately we did not find a suitable applicant and therefore did not appoint anyone. This position has now been re-advertised as an external position, meaning more applicants could apply. Hopefully this will result in the right applicant applying for the job. The relieving role has now gone into Term 3. Our new permanent staff member should be appointed in the coming weeks. Stay tuned!

SRC DISCO

Thursday of Week 8 the SRC ran a Disco as their first fundraiser for the year. I want to specifically thank Mrs Napper for her organisation and the many parents who volunteered their time to help on the night. The BBQ, food and drink distribution ran like clockwork and made for a special night. The music was loud and the games kept coming– the perfect mix for students to have fun!

DEBBIE LOWE VISIT

Late last term, the school was visited by Ms Debbie Lowe, Director of Public Schools NSW (my boss!). Ms Lowe was very impressed by the school, grounds, staff and students and we spent a few hours talking about our school and the direction that we see Corrimal Public School taking. A main talking point was 2015 – 2017, which is when we will have a new management plan. Staff and I have already started the discussions for planning for the next three years and a great deal more discussion will take place as we prioritise areas for school development.

One unfortunate glitch for Ms Lowe's visit was that she picked up a typo on the P&C sign at the front of the school and I hope that this can be resolved as soon as possible.

STAFF UNIFORM

You may have noticed staff has recently implemented a new uniform. This uniform was optional, but I was very impressed with how many staff took the opportunity to purchase the uniform. Keeping in mind we have a number of casual and temporary staff, I think it is great that so many staff chose to purchase the uniform and I think this decision reflects the professionalism of Corrimal Public School staff.

ANZAC SUBMISSION

On Friday, 30th June we submitted the application for the school Anzac Grant that Matt Kocher had spent a great deal of time bringing together. Unfortunately after submission we discovered that we must have actual quotes. We quickly put together the relevant documents and hope that we have success when money is distributed.

WELFARE CODE

The staff and I have been working on a Welfare Code throughout Term 1 and Term 2. This new code will begin as of Monday of Week 2 of this term. I am currently discussing this new code with students, with the main focus being to promote and reward positive behavior and support students who do not adhere to our school values. The staff, students and I are very excited to be taking this step and I look forward to sharing the code with our community in the coming week.

UPCOMING EVENTS

The following events are coming up between now and the next P&C Meeting:

- 17/7/14 – School NAIDOC Week
- 18/7/14 – SRC Pyjama Day
- 22/7/14 – 24/7/14 – Tim Away (Mrs Strauss relieving)
- 25/7/14 – National Tree Planting Day
- 28/7/14 – 1/8/14 – Education Week
- 28/7/14 & 1/8/14 – District Athletics

- 28/7/14 – Choir performing at Wollongong Music Festival
- 30/7/14 – Year 2,4 and 6 – Surf Sense Lessons
- 31/7/14 – Open Day – Grandparent Day + Year 6 BBQ
- 5/8/14 – 7/8/14 – Stage 3 Canberra Excursion

We all look forward to working with you on some of the approaching events.

Mr Tim Fisher

Principal

Letter From: carol Esdale **Sent:** Monday, 9 June 2014 7:36 PM

To: Lenora Carney **Subject:** School sponsorship - p&c

Hi Lenora,

I'm just writing an email regarding the potential sponsorship of our school by corrimal leagues club.

Firstly 2 things I must say:

1. I applaud the efforts of Paul and those in p&c who are putting in much time & effort to get businesses sponsoring our great school.
2. I have absolutely nothing personally against the organisations I refer to in this email.

I would just like to bring to the attention of the p&c that in previous discussions regarding sponsorship of our school the p&c have decided that requesting sponsorship from the rsl club or leagues club or such is not consistent with the ethos of a primary school & its children. In previous discussions it was the poker machines & the addictive gambling that can result in adverse consequences for families that resulted in p&c members deciding against requesting sponsorship from these organisations. As is in the media tonight, child sporting organisations are saying they should not have sponsorship from junk food - similarly I think as a school we need not be too desperate for sponsorship. I would think we need to be careful as to who we approach.

One viewpoint put forward to me has been that the sponsorship by the leagues club will only be acknowledged in newsletters etc, so probably won't be noticed by many parents / children. I think this avoids the issue - we cannot ask for sponsorship if we are not happy to fully support / plug our sponsors.

Either way, whatever p&c decides, I am very happy to support the decision made. Just wanted to remind you that a previous p&c decided against this sponsorship.

Food for thought. Sorry unable to attend p&c meetings at the moment.

Kind regards, Carol Esdale

PS: PLEASE let people know I don't want to cause any probs or be a whinger!!!

Thanks, C x