

**Corrimal Public School P&C
Minutes of 14th July, 2015**

The meeting was called to order at: 6:05pm

Attendance:

Delina, Lenora, Angela, Paul L, Tim F, Cheng, Vanessa S,

Apologies:

Ann Maree, Mei-ling, Michael R, Zara Mc.

Last Meeting's Minutes: Submitted by; Delina

- Read and accepted.

Business from Last Meeting:

- Money has arrived from the Coles Landcare Grant \$1100.
- We are still waiting on the \$50 gift card and plaque to arrive.

Correspondence In/Out:

In

- All invoices given to Cheng.
- A bit of fundraising advertising has been set to us.
- We are starting to receive quite a few donations

Out

- More donation requests have been sent out
- Invoice payments have been sent out.

President's Report: Given by; Lenora.

- Working on Fete planning; details to be discussed later on in meeting.
- Working on this year's Kindy Playgroup program for Term 4. Michelle and I are still able to run it, and will be tweaking the itinerary a bit using some of the ideas and feedback we got from last year's feedback forms.
- Will also be asking for other helpers for the playgroup as I may not be around latter half of the program and Michelle will need assistance. Looking to see if some current Kindy mums are interested.
- If Monday morning in school hall is still fine, will start on Oct12th.
- Already booked Billy Backpack from BFS transition to school program to come visit second week of Kindy Playgroup .
- Working on website for playgroup that will offer weekly schedule and theme and downloads to craft items we do each week incase people are absent missed. Need to speak to Kindy teachers about doing another class visit. Also with Mrs V , Mr Humphries & Mrs Napper about having a session with future Buddies from Yr 5
- Items coming up this term are Father's Day Stall. Will happen on a Friday (Sept4) if okay; Spring into Corrimal (Sept 13th) , AGM Sept 8th
- Renewal for P&C Fed membership and insurance has come in. Due to be paid by end of July 31st.

Canteen Report: No report this month.

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Uniform Shop: Given by; Lenora

- Stocktake was done last week of Term 2. Stock is finally going down to a more reasonable level due to the special sales we've had on the l/s polos and older stock items.
- Due to over stocking from two years ago, very well supplied for summer uniform items. Going to put out a pre-order form for summer stock in 4wks time.
- Going to offer summer shorts for boys so families can buy all items at shop instead of having to search elsewhere. Good because it seems to be getting harder to find these items at big department stores.
- Considering offering another voucher to use in the shop as a prize in Fete raffles. \$30 or \$50 seem reasonable??
- Also thought having a Kindergarten Uniform Starter pack at special price would be a great idea to offer kindy families starting next year. Offer only during Term4 orientation and first two weeks of school in the new year. Still need to work on the final details but see chart below for idea . Maybe offer optional or addition items/packs to go with these. Looking at selling at a special price of \$100

| <u>KINDY STARTER PACK-BOYS</u> | | <u>We SELL</u> | <u>UNIT</u> |
|-----------------------------------|--------------------|------------------|-----------------|
| Grey Short Sleeve Polo x2S4-8 | Boys Wear | \$ 20.00 | \$ 12.30 |
| Grey Shorts S4-8 | | \$ 14.00 | \$ 11.00 |
| Sport Shirt S4-8 | Sports Uniform | \$ 25.00 | \$ 23.18 |
| Sport Shorts S4-8 | Sports Uniform | \$ 20.00 | \$ 16.82 |
| Red Fleece Zip Jacket S4-8 | Unisex Wear | \$ 27.00 | \$ 17.98 |
| Library Bag -Grey w Flap | Bags | \$ 8.00 | \$ 5.25 |
| Red Ball Caps or Red Bucket Hat M | Hats | \$ 7.00 | \$ 3.36 |
| | Total Value | \$ 121.00 | \$ 89.89 |

| <u>GIRLS STARTER PACK</u> | | <u>SELL</u> | <u>UNIT</u> |
|----------------------------|--------------------|------------------|-----------------|
| Summer Dress/Tunic S4-6 | Girls Summer Items | \$ 33.00 | \$ 26.40 |
| Sport Shirt S4-8 | Sports Uniform | \$ 25.00 | \$ 23.18 |
| Sport Shorts S4-8 | Sports Uniform | \$ 20.00 | \$ 16.82 |
| Red Fleece Zip Jacket S4-8 | Unisex Wear | \$ 27.00 | \$ 17.98 |
| Library Bag -Grey w Flap | Bags | \$ 8.00 | \$ 5.25 |
| Red Slouch Hat M | Hats | \$ 7.00 | \$ 5.20 |
| | Total Value | \$ 120.00 | \$ 94.83 |

- Suggested that part of the gift from year 6 to the school is to present the incoming kindy class each with a school library bag that has the school logo printed on it at the end of orientation. Idea to be put forward to yr6 and Mrs V.

Treasurer Report

July 14 2015

1. Bank Balance

| Accounts | Portfolio NEW | | Borrow from \$5,000 to \$50,000 with a Personal Loan. Find out more and apply | |
|-----------------------------|--|-----------------------------------|---|----------------------------------|
| Nickname / Type | BSB / Details | Account number | Account balance | Available funds |
| P&C Main Acc. ▼ | 06 2528 | 0090 0065 | + \$5,685.69 | + \$5,685.69 |
| Canteen Acc. ▼ | 06 2528 | 0090 3071 | + \$2,067.81 | + \$2,067.81 |
| Total debits: \$0.00 | | Total credits: +\$7,753.50 | | Net position: +\$7,753.50 |

2. YTD Contribution/Donation to school (updated)

| Item | 2015 (nature year)YTD Paid |
|----------------|----------------------------|
| Stop Bullying | 720 |
| Life Education | 770 |
| Total | 1,490 |

3. YTD Fundraising (updated)

| | 2015 (nature year)Total |
|----------------------|-------------------------|
| Income | |
| Revenue | 3, 792. 00 |
| Donations Received | 130. 00 |
| Total Income | 3, 922. 00 |
| Expense | |
| Material | 498. 16 |
| Package | |
| Total Expense | 512. 16 |
| Profit | 3, 419. 84 |

4. Go Online Plan

1. It is ready to use; Cost is \$0.50 per transaction for us as non-for-profit organization;
2. Operator will be Cheng; 2 authorized person to approve all transaction will be Lenora and Delina as discussed in last meeting;
3. We need to book a time to have a tutorial in bank for online transactions.

5. Canteen's Possible Missing invoice

1. Invoice #219780 from J & L Borgo Pty Ltd for \$365 dated 01/06/2015.

Principal's Report: Given by; Tim

- Please see full report on page 5
- We have received an email from the Lions Club about a donation request for this year. Lenora to follow up.
- During the holidays there was lots of work done around the school during the holidays, the tree loppers were in and got rid of all of the dead and dangerous branches.
- The sandpit is up and running and the students are loving it. Vanessa S has bought new toys for the sandpit and also for the cubby and the students are loving and respecting all the new toys.
- The tree to the bottom field has now got a barrier/raised bed around it so now it meets all the safety standards.

New/General Business:

- Information about the Revitalization of Corrimal to go into the news letter.

Upcoming Fundraising:

- Fete/125yr celebration ideas: Please see full report on page 7
- Paul and Tim to follow up media stuff for the fete
- Michael still following up with the coffee guy.

The meeting was adjourned at: 7:50pm

NEXT MEETING TUESDAY 11th August 2015 at 6pm.



CORRIMAL PUBLIC SCHOOL P&C MEETING: TUESDAY 14TH JULY 2015

PRINCIPAL'S REPORT

TERM 2 2015

Term 2 concluded in a blur of activity and we now find the school year past the half way mark. Schools are busy places and while 2015 appears to have flown by so far, when we think back to what has been achieved it is no surprise we are now in July and half way through the year.

SRC DISCO

Thursday of Week 10 the SRC ran a Disco as their first fundraiser for the year. I want to specifically thank Mrs Holland for her organisation and the many parents who volunteered their time to help on the night. The BBQ and drink distribution ran like clockwork and made for a special night. The music from DJ STYX was loud and the games kept coming– the perfect mix for students to have fun!

STAGE 3 CAMP

Our Stage 3 Camp at Cataract Scout Camp was a huge success this year, with all Stage 3 students attending and having a wonderful experience. I would like to congratulate our students on their behaviour, which was highly regarded by the team leaders. I would also like to acknowledge Mrs Veljanovski and Mr Humphery who supervised the excursion for their organisation and enthusiasm prior to, and throughout the camp.

STAFF DEVELOPMENT DAY TERM 3 – PRIMARY CONNECTIONS

Yesterday our staff combined with our Community of Schools to attend a day at Bellambi PS to complete the Primary Connections professional development. This day of learning is based on the Australian Science Syllabus. While the whole day was not a total success, there was some really positive components and resources to gain from our attendance and we look forward to meeting as a staff to discuss the potential for this program to fit into Corrimal Public School this year and into the future.

STAFFING 2015

Mrs Sian Napper returned to Corrimal Public School late last term and will be teaching 4/5 Illuka on a Thursday and Friday. Mrs Napper is excited to be back at Corrimal Public School, as are the staff and students. Mrs Napper is a very experienced teacher and is looking forward to working with Mr Humphery, Illuka and all students and staff throughout the remainder of 2015.

I have some wonderful news, Mrs Caldwell delivered a healthy baby girl during the holidays. On behalf of our staff, students and school community I congratulate her family and proud older brother, Lucas, on the birth of Ruby Louise Caldwell. We wish Mrs Caldwell all the best as she adjusts to a busy, but exciting time in her life. I have some other exciting news. During the holidays I was notified that Mrs Griffiths has been appointed to our school to fill the vacant School Administration Officer position (3 days per week - Monday, Tuesday and Friday). Mrs Griffiths is an extremely professional member of staff and is a huge asset to our school. Her enthusiasm for her role is infectious and I congratulate her on this permanent appointment. Well done!

125th YEAR

We have an upcoming meeting planned for this Wednesday, 15th July (tomorrow). I would encourage anyone who has some time and interest in being a part of this special celebration to join us in the Staff Room from 3:15pm.

SCHOOL APP

There have been a few “glitches” as we have tried to get the SKOOLBAG APP up and running. The holidays have also not really helped. The school will be looking at purchasing the full version in the next few weeks which will give further access to our community. I will keep you posted!

MEDICAL ALERT

Today each student was provided with a medical alert in regards to students at our school being diagnosed with Whooping Cough during the holidays. Two students (one in Year 5 and one in Year 6 have been diagnosed). I am hopeful that the holidays have come at a good time and that this may give us an opportunity to prevent any further outbreak, but I encourage all families to be vigilant in the coming days and weeks.

EDUCATION WEEK

Education Week will be held during Week 3 this term - 27th July to 31st July. Education Week is an opportunity for public schools to showcase some of the fantastic things that happen on a regular basis in our schools and to invite our school community to come in to our school. This year we are holding a “Grandparent Day - Open Day” where families are encouraged to visit classrooms between 10am and 11am on Thursday, 30th July. Also, from 11am onwards please bring a picnic blanket and we encourage families to join their children for a Year 6 fundraising BBQ.

UPCOMING EVENTS

The following events are coming up between now and the next P&C Meeting:

- 15/7/15 – 125th Year Celebration Meeting
- 16/7/15 - NAIDOC Day – Student Activity Day
- 20/7/15 – 23/7/15 – Tim Away – State Touch – Coffs Harbour
- 21/7/15 – K-6 Gymnastics Begins
- 22/7/15 – Choral Festival
- 27/7/15 – 31/7/15 – EDUCATION WEEK
- 29/7/15 – School Photos
- 30/7/15 – Open Day
- 3/8/15 & 7/8/15 – District Athletics Carnival
- 11/8/15 – Tim to have his Formal Meeting with Ms Debbie Lowe Director Public Schools NSW

I again thank you all for showing a huge interest in the education of the students at CPS.

Mr Tim Fisher
Principal

FETE UPDATE REPORT –by Lenora

PROMOTING:

Posters- almost done, just need to add final price from Evening party.
any alteration suggestions?? Re poster

Website: Angela has set up one, will go live when?? Now??

Media Need someone to contact newspapers, radios and other online areas. Have a list , feel free to add more contacts on it. *Confirmed During meeting:* Paul will do so once Poster has been finalized. Tim will also contact media links in the school depart.

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VOLUNTEERS:

- Would like at least 3-4 people at each area.
- So far only have 2 at Bubble stall, 2 at BBQ, 2 at Badgemaking, 2 at Cake Stall.
- Still need about 20-25 more. Put out a request in newsletter. List available to sign up on in office
Confirmed During meeting: teachers have agreed to help at two stalls, Lenora to designate which ones later. Possibly cake stall and craft area

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FOOD:

- Icecream Van Booked-Normies Icecream
- Fairy Floss machine booked through Ken’s Snowcone. Cost \$250 hire, includes 200 sticks and sugar mix. And \$100 bond which will be refunded once returned Found glowsticks online. Can get some in a box of 24 or carton of 288 for \$1.99 each. Thinking getting two orders of 24 box= \$96 Suggested price to sell fairy floss, reg and glow sticks. What is usual price??
- Still need a Coffee Guy- looking into it.
- P&C BBQ Stall- Outback steakhouse has generously offered to give us all the onions, meat, sausages, & Chicken for our BBQ (as well as a \$50 giftbasket for raffle) Just need to order bread, condiments and drinks. Still going to offer Corn on Cob as well.
- Cake Stall- have about 42 boxes left over from last Xmas. Still need to order more. Bec Waters offered to coordinate the cake stall. Boxes and notes for bake goods to go out start of Term4

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ENTERTAINMENT

Rides all booked- preorder wristbands order form will be going out week 8. Will get bands on Fete day at end of School (3pm) During the night Ticket booth will be set up to sell. Ride people to run but welcome a P&C Helper if we wish it.

Barefooted Souls & Tony & Lisa will be performing their music throughout the night. Just need to give them a time limit of when we want them to play till and stop so we can do raffles.

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ACTIVITIES

Bubble making stall-Ann Maree and Elana offered to run it. Besides the bubble mix, thinking about selling some large bubble wands

Can just get the large sticks 50 sticks for \$1.80 ea or 100 wands for \$1.70 each or get stick in mix (like what is at stores) a box of 24 for \$36, that \$1.50 each.

Confirmed During meeting: going to do the Big wands to sell.

Badgemaking Kids Stall

Two schools let us the badge machine. , Still need to order supplies for badges. Still going to offer plastercraft as well to paint. Need to still find a supplier

Dress Up/ Photo Booth

Still working on a backdrop image. Either keeping it simple or have an old fashion vintage look.

Need some costumes. *Confirmed During meeting:* Decided to drop this unless Angela and Lenora come up with a better plan to make money from it.

Facepainting- All set through Mikes' sil Katie.

Art Gallery

- give the teachers the theme brief sheet. Thinking of using the Hall walls to display.
- *Confirmed During meeting:* Teachers to do A4 size and get framed so pictures can be auctioned or able to be purchased by parents.

Raffles/Chocolate Wheel

- Where is chocolate wheel?? Tim to locate it.
- Besides winning packages on chocolate wheel instead of silent auction, try something differe and thinking of doing an chinese auction instead where people put their tickets in the bucket in front of the item they want. Then draw. It's like combining raffle and auction bits together. All depends on amount of donations we get and can package together to determine how many we can do this for.
- Re Received about 18 donations from various businesses. Lenora has exact list if want to see. 142 places/business have been contacted . Still have about 30 or so business local down the main street of Corrimal) to contact. .
- Lenora keeping an excel list all contacts/donors so can be passed down for future events.