

**Corrimal Public School P&C
Minutes of 26th May 2015**

The meeting was called to order at: 6:01pm

Attendance:

Lenora, Ann Maree, Zara, Michael, Vanessa, Tim, Paul, Angela, Cheng "Steve"

Apologies:

Delina G, Mei-Ling P

Last Meeting's Minutes: Submitted by; Delina

- Read and accepted.

Business from Last Meeting:

- Easter's Raffle went really well end of last term. Lots of donations were given by parents and we were able to make 7 very large baskets to raffle off. Thanks to Bek Palmer who donated a smaller eighth basket to be raffled off as well. Event made a profit of \$912.50 (\$935 tickets sold - 22.50 expenses) No negative feedback, despite majority of winners being from Kindy. Will hold raffle again next year using same system.
- Paul said Hot Cross Buns Sale made about \$71
- Of the 3 grants Angela submitted on behalf of P&C, only the Stockland Grant has ended and announced their winners. We did not get it however Towradgi Public School P&C was one of the winners. Tim is to contact them to see what their winning proposal looked like.

Correspondence In/Out:

In

- Several brochures on fundraising ideas, most deal with putting children's artwork on things. Something to consider doing for Christmas for gifts.

Out

Appreciation certificates Bunnings, Domina GI Brokers, Coles Fairy meadow for Community BBQ support.

President's Report: Given by; Lenora.

- We had a Successful Easter Basket raffle end of last term. Families very generous with their donations. Only heard positive feedback from it.
- Mother's Day Stall was successful again. Lots of donations from families but still had to order a box of extra little items from company Smart Fundraisers. Lots of parent helpers came out to wrap and sell this year. Made \$997.05 on the day, minus all the expenses made a profit of \$860.95. Still have a receipt to give to Steve for expense records will do so later in the week.
- Thank you to Mr Fisher (Principal), all the teachers and the staff for putting on the Mother's Day Pancake Breakfast on Friday May 8th. All that attended, enjoyed it very much and thought it was a wonderful treat. Looking forward to the next year
- Bunnings BBQ on Sunday was successful. Karen Ferguson (mother of Cadence from Year 2) was the coordinator for this event and did a great job. Her and her partner managed to get donations from Coles Fairy Meadow and Domina Insurance Broker Karen's Family business to help us cover some of the costs of our supplies, saving us \$130. Also thank you to Mrs Water's father for getting us two Styrofoam eskys to keep and a deal on the

pre-sliced onions. Made \$1989.95 on the day, minus expenses of \$374.16 made a profit of \$1615.79 (roughly \$200 more than last year) Very little left over from end of day. Just have very little left over of supplies (mostly non-perishable) which can be used for future BBQs. Drinks left 8 water and 18 soft drinks (mixture of coke, coke zero and Fanta)

- Only a couple of negative issues to note about BBQ. Even though it was put in the newsletter and in a contact email to individuals involved, some volunteers still showed up wearing thongs or bringing children. Also when one volunteer showed up was told by others already there that things were under control and they were not needed (one reason being having more than 3 in BBQ area makes things a bit crowded). Volunteer was very disappointed as was looking forward to helping out and especially made sure her Sunday plans were changed just for this day. *COMMENTS MADE BY OTHERS:* Vanessa suggested that in future on the day have the roster list at the BBQ so we know who is coming and when and that no volunteer who signed up is to be turned away. All agree.
- 3 large Plastic Storage containers have been purchased to hold items in storeroom to keep things more organized and protected from elements and the occasional visiting rodent and insects.
- Spoke with Corrimal Lions Club member and their President and they are willing to donate funds to us again if we send them a letter requesting donation. Informed Tim about this few weeks ago. Tim has written letter and will send out once Lenora reads it.
- Preparations for fete underway-will discuss further in meeting.

Principal's Report: Given by; Tim

Re: report (Page 5) ; 2015 School Plan can be downloaded off school website.

Additional comments made: Tim will check with Delina about RSL contact and possibility of holding dinner there as from the numbers he is getting, won't be able to manage doing it at our school plus then don't have to worry about alcohol and time issues.

Tim also asked that P&C members to help promote the Maths' Night on Tuesday and Interrelate Evening as numbers for attendance is low.

Treasurer's Report: Given by Steve:

- Re: report on page 7

Canteen Report: Given by Ann Maree.

- The Canteen hasn't had a recent meeting so no official minutes to report.
- The Canteen held a little going away dinner for volunteer Paul who is moving interstate.
- Ann Maree said closing the Canteen on Fridays has helped to get a few more new volunteers to help out in the Canteen.
- Canteen will be holding another Red Day on June 16th.
- Ann Maree brought some new products for members at the meeting to sample.

Uniform Shop: Given by Lenora

- Provided some \$10 gift vouchers in all the Easter Baskets that were raffled in order to encourage people to come the shop. So far three out of the 8 have been used. Will try this again at another raffle.
- LWREID supplier is discontinuing their Grey Track Pants that we sell. Will have clearance sale at end of term to clear out all our stock of what we have left of those in our shop.

- Sales that we have had on stock items that were purchased 2yrs ago are slowly lowering stock levels. Managed to clear out some of the white long sleeve polos. Still plan for another clearance sale on items such as grey track pants to clear them out completely.
- Looking into how much it would cost us if we stocked some long grey trousers/pants and grey shorts for boys in our shop so people can get all uniform items for boys at our shop instead of having to go elsewhere. Will begin trial with shorts closer to summer time to see how this goes.
- New manufacturers/suppliers being sourced and investigated to see if we can get our uniform items at a better price or made from better quality material
- Another stocktake will be set to do for later this term. Thinking of week 9 if I can get help from volunteers. **ADDITIONAL COMMENTS:** Zara has agreed to help Lenora with this.

NEW BUSINESS:

Twilight Fete:

- Lenora has booked rides with PNP Amusements (from Woonona) as Fosters were unavailable for our date.
- Rides will be (Re brochure passed around for pictures):
 - Tiger Inflatable Jumping castle
 - Dragon Inflatable Slide
 - Storm
 - Chair Swing
 - Kanga Bounce

Activities: Socceramma which will be run by P&C volunteers

- Paying for Rides by “Commission” so Cost will be \$5500 and we get 20% commission made on how many tickets we sell. location of rides would be grass field and court area. Tickets would sell at \$25 presold unlimited rides, \$30 on day for unlimited or \$5 a single ride.
- Will also be having our usual volunteer run BBQ, Cake Stall, Ice Cream Vendor Guy. Chocolate Wheel/raffles, Face Painting person and Coffee Van. Lenora asked if anyone knows someone for the Face painting and Coffee Vendor. Michael knows a face painting person and Coffee Van guy and will get details for Lenora
- Angela suggested Dress-up/ Photo Booth area, where people can take their own photos with a gold coin donation requested. Perhaps offer someone to take pics if people don't have a camera. Everyone likes this idea. Will see if Arcadian Theatre will be able to help with loaning some costumes
- Angela also suggested a Badge making Stall area so kids can be creative. Everyone likes the idea of an area for kids to be creative. Will look into more information as to what is involved to do this.
- Ann Maree and Elana have offered to do a Bubble making stall, as was successful in the past. Will give Lenora a list of things they need to do this. Will also offer bubble wands to sell.
- Discussed getting a Petting Zoo, but everyone not really keen on the idea.
- Other suggestions were to also have an option for Vegetarian Eaters. Will offer corn on Cob again as was popular on Carols Night. Other suggestions were to get a popcorn truck or Fairy floss. Will discuss this again next meeting.
- Lenora has spoken to a Kindy mom who's husband has a band that is willing to play as entertainment throughout the night. Everyone agreed this would be great. Lenora to ask them officially to do so

- Lenora will put these list of stalls/entertainment we discussed tonight in newsletter asking for volunteers to help with each area and if anyone has any other suggestions.
- need to start preparing and sending out donation request letters for Fete. Last fete those donating were offered following as a listing in school newsletter in the lead-up to the event and again afterwards; with logo or name signage on the day on a special “thank you poster” that was on display during fete. We also sent a laminated certificate of appreciation, as a durable record of our gratitude. Lenora looked to see what other school fetes did and suggested perhaps the following options instead :

Gold-\$1500+ or items in kind

gets logo on Fete poster

Signage on a stall (ie BBQ sponsored by Illawarra Small goods)

Logo and business details in all newsletters leading up to fete.

Logo on a “Sponsors” wall or situated somewhere on our school grounds during the event

Flyers or business cards of sponsor at an information booth/stall on fete day

Logo with hyperlink on our fete sponsor page in P&C section of school website. *(page to be created soon)*

Appreciation certificate framed

Invite to presentation day

SILVER- \$1000 or items in kind

Logo and in all newsletters leading up to fete.

Logo on a “Sponsors” wall situated somewhere on our school grounds during the event.

Logo on our fete sponsor page in P&C section of school website. (no hyperlink)

Appreciation certificate laminated

Flyers or business cards of sponsor at an information booth stall on fete day

Invite to presentation day

BRONZE \$500 or in-kind

Listing in all newsletters leading up to fete.

Logo on a “Sponsors” wall situated somewhere on our school grounds during the event.

Listing of business on our fete sponsor page in P&C section of school website.(no logo or hyperlink)

Appreciation certificate laminated

DONATION- donation of money, goods or services to use as prizes for raffles.

Listing of name in sponsorship wall and in newsletter post event.

Appreciation certificate.

Everyone given this list and ask to have a read and discuss again at June Meeting.

OTHER FUNDRAISING IDEAS:

- Lenora showed Tea towel fundraising idea that puts pictures of artwork a good quality towel or bag. Might be an option for Christmas gifts or Anniversary celebrations. Will discuss again next meeting.
- Sunsmart Sunscreen Fundraiser (mentioned at previous meetings) brought up again. Everyone agreed to go ahead with this as we are registered as a sunsmart school and have a special selling of sunscreen products in Sept/October. Also have some products available to purchase in uniform shop. Perfect time as its close to summer and kindy orientation. Angela is to also look into whether they also sell roll ons.
- Angela has booked Corrimal Library Cabinets for June 15th to promote school’s anniversary and fete. Her and Lenora to work on a display for that.
- **The meeting was adjourned at: 8pm**

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- **NEXT MEETING TUESDAY, 9th June at 6pm.**



CORRIMAL PUBLIC SCHOOL P&C MEETING

TUESDAY 26TH MAY 2015

PRINCIPAL'S REPORT

TERM 2 2014

Term 2 is off to a flying start! Our first few weeks have disappeared amid Anzac Day, Mother's Day Breakfast and Stall, NAPLAN, Life Education, District Cross Country, a Bunnings BBQ and much more. It has been a busy but pleasing start to the term. Term 2 is a ten-week term, meaning a great deal will happen in a short time. We certainly will be busy in the coming months.

NAPLAN

42 students from Year 3 and Year 5 completed NAPLAN testing. NAPLAN is a National Assessment that occurs annually. The feedback from students was very positive, with our main focus being that students try their best. Students were assessed in Language Conventions, Writing, Reading and Mathematics. Results for these tests will not be made available until later this year (around September / October).

125th year

Organisation for this celebration is well on its way with notes going home earlier in the term regarding a plan that was devised in a meeting of the Planning Committee late in Term 1. In the next few weeks the planning committee will reconvene and we will be in a position to further develop the celebration with data on how our community has responded. Due to the high number of responses we are looking at an alternative venue to host the Saturday night social gathering.

Sand pit

Four weekends ago, four parents, Craig P, Scott G, Dale W and Russell B joined me to work on our new Sandpit. A lot of work was done and I would like to thank these parents for their efforts on the day. We are now in a position to place sand into the vacant space. I am hoping we will be able to organise a committee to work on this in the coming few weekends.

School App

I have signed our school up for the SkoolBag App! This is a very exciting development that I think will be very well received by our community and staff. The developers have told me that it will take about two weeks before the App is ready (that was about two weeks ago). Once I am notified and receive some training in its operation, I will provide further information to our school community.

SCHOOL PLAN 2015 – 2017

The School Executive (Mrs Strauss, Mrs Caldwell and Mrs Everson) worked tirelessly on our three-year plan for Corrimal Public School. On Tuesday of Week 3, Mrs Strauss and I presented this plan to Ms Debbie Lowe, Director Public Schools NSW (My Boss!). The plan has now been endorsed and we look forward to working on achieving our milestones throughout 2015 and beyond. This document is available on our School Website under "School Plan".

ANNUAL SCHOOL REPORT

Our Annual School Report was uploaded onto the school website a few weeks ago. This report outlines progress towards our 2012-2014 school plan goals, highlights of 2014, as well as future directions for our school. This report is available on our school website under "Annual School Reports".

SCHOOL AUDIT

Last Tuesday, Wednesday and Thursday our school was audited. A school audit takes place every two to three years and takes a great deal of preparation before and support throughout to ensure a successful result.

I am happy to say that our school passed our audit. The three main areas for this audit were finance, Work, Health and Safety and attendance.

MRS CALDWELL

Mrs Caldwell notified me in Week 4 that she would not be returning to Corrimal Public School prior to the birth of her second child. Mrs Caldwell had been quite unwell and on the advice of her doctor has taken maternity leave. The good news is that Mr Humphery has taken on Illuka full time and has reported that the class has been very settled.

BUNNINGS BBQ

I would like to thank and congratulate all parents, grandparents and staff that were involved in the Bunnings BBQ last Sunday. What a great school community event as well as a fantastic fundraiser. A special thanks to Karen F for taking the lead on this initiative. Well done!!

UPCOMING EVENTS

The following events are coming up between now and the next P&C Meeting:

- 2/6/15 – TEN / TOWN Parent Evening
- 4/6/15 – Interrelate Evening
- 8/6/15 – Queen’s Birthday Long Weekend
- 9/6/15 – Book Fair Begins (2 weeks)

I again thank you all for showing a huge interest in the education of the students at CPS.

Mr Tim Fisher
Principal

Treasurer Report

1. Bank Balance

Accounts		Portfolio NEW		Personal Loans. With a \$0 establishment fee. Hurry, ends 31 May. Apply now	
Nickname / Type	BSB / Details	Account number	Account balance	Available funds	
Main P&C Account	06 2528	0090 0065	+ \$10,058.38	+ \$10,058.38	
Canteen Account	06 2528	0090 3071	+ \$3,000.03	+ \$3,000.03	
Total debits: \$0.00		Total credits: +\$13,058.41		Net position: +\$13,058.41	

2. YTD Contribution/Donation to school

Item	Committed	Paid
Stop Bullying	720	720
Life Education	770	0
Total	1,490	720

Cheque has been issued to cover Life Education expense of \$770.

3. YTD Fundraising

	Mother's Day	Easter Raffle	Bunnings BBQ	Total
Income				
Revenue	997.05	935.00	1,859.95	3,792.00
Donations Received			130.00	130.00
Total Income	997.05	935.00	1,989.95	3,922.00
Expense				
Material	101.50	22.50	374.16	498.16
Package	14.00			
Total Expense	115.50	22.50	374.16	512.16
Profit	881.55	912.50	1,615.79	3,409.84

4. Repayment Plan

From our record, the outstanding balance to CPS is \$3,000 on book. Our plan is to pay it off now as it is affordable for us now.