

**Corrimal Public School P&C
Minutes of 12th November, 2013**

The meeting was called to order at: 6:25pm

Attendance:

Hazel, Lenora, Paul, Delina, Matt, Vanessa, Melanie, Pam

Apologies:

Kim, Bek

Last Meeting's Minutes: Submitted by; Kim

- Read and accepted.

Business From Last Meeting:

- Social Media Policy has been reviewed and the following has been decided
 - All public comments need to be inactive for all Social Media
 - It is to be used as a means of information only
 - The only people who need to sign off on the policy will be the people who will be the administrators of the sites.

Correspondence In/Out:

In

- Late fate donation from McKeons Swim School \$60
- Invoice for Uniform Shop to go to Bek.
- Term 4 P&C Journal

Out

Treasurer's Report:

- Please see attached email from Bek regarding Treasurer's report.
- P&C Balance \$4578.32
- Canteen Balance \$2071.77
- Total profit from fete \$3608.10
- Bek was very happy to be able to present the school with a cheque for \$5000.
- We may be in a position to handover another potential \$1000 by the end of the year we will have to wait and see
- Uniform Shop: there needs to be some approval process for purchases. We have just received a bill for almost \$3500 for uniforms and Kylie messaged me on Friday to say they need to place another order. It is great we are getting so many purchases through the school uniform shop but \$3500 is a massive chunk and we may not be able to float that. Luckily our bank account is healthy and by doing the books we know we can cover it but I think something so large needs to be discussed first. This unfortunately won't get covered until next year but I can remember that for the first or second meeting back.

New Business

- We need to have a rep from the canteen and Uniform shop at each meeting.

President's Report: Given by; Matt

- Fete went well debrief later in meeting and also at next meeting/dinner out.

Canteen Report: Given by;

- Nothing from Annemaree.
- We need to let them know that we need a report for each meeting and a rep at each meeting.

Principal's Report: Given by; Pam

- Fete – great effort by all. Suggestions rather than a fete have a family fun night rides/BBQ 2 x a year.
- Kinder orientation – 21 Kinder kids for 2014, Playgroup has been well received, 4 x sessions for students on Friday afternoons.
- Captains 2014 – Nominations 25th November, Vote 5th December, Announced 12th December.
- Gold Reward Day – 13th December, movie/class parties/waterplay.
- Yr 6 Farewell – they are donating 3 laptops to the school which is fantastic!
- Presentation Day – Tuesday 17th December @ 9:30am for about 45min. We will ask Bek if she would like to be the P&C rep.
- Staffing 2014 – Principals position has been advertised, As we will be a P5 school it means that we will be getting a teaching principal, we loose the assistant principal position and 1 teaching position.
- Jennifer Holland is the nominated transfer.
- Carols By Candlelight - Mel – quick catch-up/progress discussion was held before P&C meeting started.
- Debating Team – Vanessa – Arabella Wood is going to state for debating on 1st December, \$150 cheque from P&C to be organized to go towards her expenses to be presented at assembly on either 21st or 28th Nov.
- Recommended classes for 2014 – 6 classes... kinder, Yr1, Yr2, Yr3/4, Yr4/5, Yr6, kinder Mrs Everson and Miss Napper

Old Business: Lenora

New Business:

- Job Description. 2014 Agenda
- Departing Members thank you – Wanda, Hazel, Donna. This was discussed at length and Hazel was adamant that nothing needed to be done. We decided that we would do a small thank you at our end of year dinner. This is an area that needs to be decided on by each executive group.

Upcoming Fundraising:

- Collect ideas for next year.
- Need to look at possible different ways of running/organising the fete as it is a huge effort for little return.
- Waiting on a reply from bunnings – Matt to email Jenna to follow up letter sent to them.

The meeting was adjourned at: 7:10pm

NEXT MEETING TUESDAY, 10th December at 6:30pm @ Thai Kitchen in Corrimal.