

Corrimal Public School P&C
Minutes of 11th February, 2014

The meeting was called to order at: 5:37pm

Attendance:

Delina, Lenora, Cheng, Melanie, Vanessa, Kim, Paul, Tim, Donna, Bek, Matt, A. Wheatley

Apologies:

Carol

Last Meeting's Minutes: Submitted by; Delina

- Read and accepted.

Welcome and round the table introduction of all in attendance as it is the first meeting of the new school year.

Business From Last Meeting:

- Job descriptions for all executive members has been sent and handed out so that all members are aware of their roles and responsibilities.
- Appreciation certificates for all of the donations received for the fete.
- The uniform shop is now open on a Tuesday morning instead of a Friday. We are looking at the possibility of having it open on another day during the week maybe in the afternoon as well. We are also in the process of setting up an ordering form for parents that are unable to get to the shop so that the orders can be placed through the office.
- Vacant President position, for the duration of this part of the meeting the meeting was handed over to Tim to chair the nominations and voting. Paul L nominated himself and Donna G seconded, Lenora nominated herself and Kim seconded. Paul and Lenora left the room for the vote. Vote results in favour of Lenora. Lenora and Paul were called back into the room and given the results. Vacant position available for Vice President. Kim nominated Paul for Vice President, Donna Seconded, vote was unanimous, Paul accepted position. Tim handed Chair back to Lenora.

Correspondence In/Out:

In

- Lots of fundraising advertising information.
- Invoices from Trident Sales & Distribution & Southern Sweet Distributors given to Bek
- Commonwealth Bank Business Banking Account Statement.
- Australian Charities ACNC Portal letter

Out

- Appreciation Certificates

Treasurer's Report:

- P&C Balance \$5320.
- Canteen Balance \$1204.90
- We finished the year better off and are in a position to make a donation already.

- The booklet for the canteen shopping is being worked on and finalized
- Procedures for the uniform are still being worked out.

President's Report: Given by; Lenora

- The P&C section on the schools website is in need of updating.
- The Bunnings BBQ is coming up and we need a co-ordinator if anyone wants to volunteer.
- Fundraising and calendar of this years events to be discussed later in the meeting.
- At the beginning of the term Delina and myself spent a day cleaning out the P&C store room. We have taken a lot of old paperwork to be shredded as it is over 7 years old. Any, minutes that we can across we are keeping to put into the school's archives, We have made an inventory of everything in the store room (please see attached) and are able to give the school some of the stock we found in the store room for the students to use for craft activities.

Canteen Report: Given by; Ann Maree

- Please see attached the copy of the minutes from the last canteen meeting held on Friday 31/1/2014.

Principal's Report: Given by; Tim

- Please see attached
- Tim would like to work on the school's image in the community by promoting the school within the community.

Old Business:

New Business:

- Paul presented a new sponsorship proposal for members to look over. This will be discussed once we have a clearer plan on what we are specifically raising funds for.
- P&C to pay for Life Education visit for all students. \$5 per student. The dates for this have already been booked for Term 2, 12th, 13th & 14th May 2014.
- The Captains board needs updating an moving into the foyer of the office so that it is on display.
- Tim is going to talk to the staff at the next meeting to see if there is anything that they think the school needs, so we are holding off on what our major fund raising goal is until we hear back from Tim.
- \$1500 per year to be donated to the school from the P&C as an ongoing donation for a whole school event; Life Education, dance to bet fit, gymnastics etc.
- Matt to follow up on the ANZAC Grant for the ANZAC Wall and find out the dates. Grant to help restore the wall. The grant is for between \$3000 - \$5000.
- The need for an electric sign for the front of the school is to be discussed as a possible fundraising goal.
- A survey w

Upcoming Fundraising:

- A Calendar Of Events for the P&C that is done annually has been put together. Please see attached.
- A few changes need to be made to this.
- The Hot Cross Bun sale is being headed up by Paul L. He will organize the order forms, notice in the news letter, speak to corrimal bake house about supply and cost, times/day for pick up,

coordinate with Ann Maree to use the canteen for pickup.

- Life Education is booked in for Term 2 this year and Interrelate is held every second year.
- Dental Visit has already contacted the school. Date of visit to come from Tim.
- Possible trivia night for term 3. Discuss this term 2.

The meeting was adjourned at: 7:18pm

NEXT MEETING TUESDAY, 11th March 2014 at 6pm.

Canteen Minutes Friday 31/1/2014 9:30am

Attendance – Ann Maree Wheatley, Elana Mathews, Helen Baldin, Rebecca Milligan, Peta Faulkes, Chloe Herbert.

Apologies – Danielle Dawson

New Secretary – Rebecca Milligan, Voted Elana Mathews, 2nd Ann Maree Wheatley

Huge push being made for new volunteers as the roster for 2014 is looking bleak. Decided to put poster up in the office and on the canteen. Got updated volunteer slips given to kindy mums, office and at the canteen.

New menu to be in offer by March 1, will be handed out with 2014 roster. Had a meeting with Mr Fisher regarding new product lines and birthday club. New products on offer for this term are currently yoghurt squeezys \$1, fruit cups 80c and orchys 60c, have returned.

Lunch packs and lavash wraps, fish bites will be release on March menu. Researching with Mel Robson for healthier options on some current lines, also need a new slushee supplier.

\$1 membership is due for all volunteers,

Induction will be held by Mr Fisher first 2 weeks of March.

Enclosed shoes versus things arose again with volunteers deciding to still wear thongs knowing that they are not cover if the have an accident.

Meeting close 10.20 am

PRINCIPAL'S REPORT - TUESDAY 11TH FEBRUARY 2014

BEGINNING OF 2014

We have had a long, hot break between your last meeting in 2013 and your first in 2014 and I welcome you here this evening to an already busy school year. Before we reflect on what has been happening this year I would like to thank members for their friendly and thoughtful approach as I have taken on the Principal position at Corrimal Public School. The staff, students and families have made me feel very welcome and while I am still finding my feet, I feel very comfortable and very lucky to have taken on such a role at such a wonderful school.

STAFFING 2014

At the end of 2013, our numbers were as such that our school size went from seven classes to six. With this being the case,

Mrs Jennifer Holland must now be transferred to another school. At this point in time however, she has not been placed, meaning the school is in the lucky position of having an additional staff member (known as “Above Establishment”). Mrs Holland will be used to support teachers in various ways while she remains at our school.

We will also have numerous other staff in supporting roles, including Mrs Napper and Mrs Swan (SLSOs) and Mrs Scard (Library). Mrs Griffiths and Mrs Worthy will be working in the office.

Mrs Overs remains on Maternity Leave and at this stage will be returning in the second half of the year. Meanwhile, Miss Bourne will be fulfilling the Relieving Assistant Principal role.

Our eight itinerant staff from the Hearing and Vision teams will continue to use our school as their base and we welcome them to the Corrimal Public School team.

STUDENT NUMBERS 2014

At the conclusion of 2013 I met with Mrs Grosse and we went through our predicted numbers for 2014 – 135 students K-6. I am pleased to say that our numbers are significantly higher than this, with new families moving into the area and some late Kindergarten enrolments. Our numbers currently stand at 146 and I have had contact with a family in England who will be arriving in April. Our numbers will then stand at 148. While this does not directly affect class numbers, I see this as a positive situation, as with higher numbers comes increased funding, which leads to more staff, which means more support for students.

NEW FACES ON STAFF

We have two new faces on staff for 2014 (not including me!)

Miss Jemma Noakes did her final practicum at Corrimal Public School in 2013. Staff were so impressed with her dedication, commitment and enthusiasm that she has been offered a range of roles in 2014. She will work with our ESL students, as a support teacher and also job share on Year 1 (Omaroo), with Mrs Strauss.

Mrs Angie Giesajtis comes highly recommended to Corrimal Public School, having taught at many of the local schools in the previous year. She will be class teacher of Year 4/5 (Akama) and is extremely excited by the opportunity to work at Corrimal Public School in 2014.

CLASSES 2014

The following classes have been formed for 2014:

K – Mrs Everson (M-Th) / Mrs Napper (Th-F)

1 – Mrs Strauss (M-W) / Miss Noakes (Th-F)

2 – Mrs Veljanovski

3/4 – Mrs Price

4/5 – Mrs Giesajtis

6 – Miss Bourne

TIMETABLE FOR TERM 1

Term 1 already has many activities / events on the horizon and we hope that with your support we can make the running of these smoother and more successful.

Upcoming events this term include:

- School Cross Country – Parent Helpers for Supervision around the track, drink distribution, etc
- Easter Hat Parade – Date?
- Anything else??

WHERE TO FROM HERE?

I have been extremely impressed with the staff of Corrimal Public School. In a time of huge educational reform, we currently sit in a very strong position to embrace the educational changes that are coming into Public Education. I feel very strongly that Corrimal Public School is a school that is leading the way in the Wollongong Area and I would like the help of the P&C to build the community knowledge and image of our school. I have some ideas, starting with the physical environment. I would like to share these ideas with you and ask that you share your ideas with me.

I again thank you all for showing a huge interest in the education of the students at CPS.
We all look forward to a wonderful term and year ahead. - Tim Fisher, Principal