

Corrimal Public School P&C Minutes of 11th March, 2014

The meeting was called to order at: 6:12pm

Attendance:

Delina, Lenora, Melanie, Vanessa, Kim, Paul, Tim, Hera, Matt, Ann Maree

Apologies:

Bek, Kim

Last Meeting's Minutes: Submitted by; Delina

- Read and accepted.

Business From Last Meeting:

- Appreciation Certificate given to Balgownie Fishing Club and plaque made up for computer and put on a computer in the Library on February 25th
- Bunnings BBQ to be discussed in more detail later in the meeting.
- School website almost updated. Still need to put updated price list and canteen info in P&C section.
- ANZAC wall grant – no new details as of yet.
- Still researching info and prices on Captains Board.

Correspondence In/Out:

In

- Lots of fundraising advertising information.
- All invoices given to Bek

Treasurer's Report:

- P&C Balance \$3540.37
- Canteen Balance \$578.60
- There are a few cheques that need signing and Bek will be in touch with Delina or Lenora to sort that out.

President's Report: Given by; Lenora

- Parent surveys that we received back have been gathered and analysed. Re: report handout
- Most of the Presidents report will be covered during the meeting.
 - Bunnings BBQ
 - Hot Cross Buns
 - Goals for this year and possible new fundraising ideas.

Canteen Report: Given by; Ann Maree

- Please see attached the copy of the minutes from the last canteen meeting.
- There has been an issue with the Milko that is delivering our dairy supplies to the canteen. We are not able to place an order with them and they seem to be delivering whatever they think we need and not what we actually do need, also they are

delivering on a Tuesday when there is no one in the canteen to check what they are delivering. They also have their own key to the canteen so that they can put the delivery straight into the fridge. Ann Maree is going to follow this up with Bek and Lenora to get details of who our Milko is so that this issue can be sorted.

Principal's Report: Given by; Tim

- Please see attached
- There were 38 badges given out at the school leader induction.
- The P&C will supply nut free Easter eggs for the last day of term.
- Looking into getting Sports singlet's made up for the students to wear when representing the school at sporting events quotes have been given and a sample sent to the school. The school will buy them (just like the Blazers) for the students to borrow for these events. \$18 per unit the school would purchase varying sizes and the total would be around \$1200. All members present were in favour of this idea.
- After taking the fundraising question to the staff meeting we have come back with the technology in the hall needs to be upgraded as it is extremely outdated and only works when it wants to. Quote for a new system are around \$10000 fully installed, which includes 2.5m x 1.5m Screen, Projector, speakers, mics & system etc. All members present we happy to make this our goal.

Old Business:

- As we have now decided that the fundraising goal for the P&C is to help with the new Technology system for the school hall. Paul will re-word some of the corporate sponsorship proposal letter to match our goal.
- Lenora has presented a report from the survey that we sent out. Paul has also received verbal feedback about the survey; some people would like to join and come to meetings, but are only able to attend a couple of meetings during the year. And that the skills sections could be used as a skills tool box for school community projects.

New Business:

Upcoming Fundraising:

- Bunnings BBQ – The Roster still has a few places in it to fill. The sausages have been ordered and the bread and supplies have been organized just need to collect them before hand. Delina is checking with Chris about picking up the fridge/esky and taking it to Bunnings for us.
- Hot Cross Buns – Order form is done and will be going out in the news letter for the next couple of weeks. There are 2 types of buns fruit free or traditional (with fruit). Pick up will be on Friday the last day of school from the canteen.

The meeting was adjourned at: 7:09pm

NEXT MEETING TUESDAY, 8th April 2014 at 6pm.

TUESDAY 11TH MARCH 2014 - PRINCIPAL'S REPORT

START TO 2014

It has been a fantastic start to the year, with loads of great activities to get the year off to a busy but enjoyable beginning. In addition to the return of all of our 2013 students we had 23 Kindergarten students begin school and an additional eight students begin their schooling at Corrimal Public School. These students have settled well into their new school life and are doing a wonderful job in establishing themselves as an important part of Corrimal Public School.

Many opportunities have come the way of staff, students and parents since the 2014 school year began. Some of the more notable events have been:

- School and District Swimming Carnivals,
- St George Illawarra Dragons Visit,
- School Leaders' Induction Ceremony,
- PLPs conducted,
- Premier's Reading Challenge began
- Staff working with Literacy Consultant Maxine Green and Numeracy Consultant Kerry Faulkner
- Parent Information Sessions, and
- Clean Up Australia Day

STAFFING 2014

All staffing remains as were the case at the beginning of the year. Mrs Jennifer Holland remains at the school and we have coordinated a timetable to ensure we are maximising her skills to work with students.

We have received an additional 0.1 (half a day), meaning we now have 0.3 (one and a half days) of ESL teaching time which will help with some of our new students who have come to Corrimal Public School from an English as a Second Language background. Miss Jemma Noakes will be filling this additional allocation.

UPCOMING EVENTS

The following events are coming up between now and the end of term:

- 19/3/14 – National Ride2School Day
- 10/4/14 – School Cross Country
- 11/4/14 – Easter Hat Parade – Will parents again be supporting students with the purchase of nut free eggs?
- 11/4/14 – Last Day of Term 1

Term 2 will begin for staff on Monday, 28th April and for students on Tuesday, 29th April.

WHOOPIING COUGH

An alert went home on Tuesday, 4th March that a member of our school community has been confirmed with Whooping Cough. I followed NSW Health procedures and advice in notifying the community. To date there have been no further notifications made. I hope that this is the case, though it is always better to be safe and this is why we were prompt in notifying the community.

ABORIST VISIT

The tragic event that unfolded a few weeks ago in Sydney where a young school girl was hit and killed by a falling branch while playing in the playground was a truly devastating event. In response the Department of Education and Communities has mandated that all schools will have all trees on their premises inspected by the end of Term 2, 2014. I have booked an inspection and have been told three to four weeks from now. I will update the community when this inspection has occurred.

SCHOOL AIR CONDITIONING

I have received a quote for the service of all Air Conditioning Systems within the school premises. I have attached the quote and would like to request the P&C look at funding this service. The students, staff and I appreciate the implementation efforts the P&C have gone to in having these systems installed and I hope that you are in the position to ensure their ongoing efficient running.

REPRESENTATIVE SCHOOL SINGLETS

I have been approached by Craig Paterson, a parent at our school, who is keen to see singlets purchased for students representing our school at events such as District Cross Country, District Athletics Carnival and PSSA Sport. I have done the sums and we would require a minimum of 60 singlets to ensure all students (those competing at District Cross Country) could have their own. I have attached a quote and I have an example of the design and material that could be used if the P&C were in favour of moving in this direction. If this purchase were to be made it would be a school purchase and the singlets would be distributed prior to events and retained at school.

UPGRADE TECHNOLOGY IN SCHOOL HALL

At the previous P&C Meeting I was asked to discuss with staff where they saw current needs to upgrade our school for the benefit of students. After a great deal of discussion the staff came to one area they felt needed urgent attention. Our current school hall media is unreliable, difficult to hear and visually poor. I have spoken with Donna from Kookaburra and have received a quote for approximately \$10000 to have a system fully installed that would revolutionise our school hall.

What could we expect to see?

- A new way to complete school assemblies
- A resource for staff to utilise when creating assembly items.
- An easily accessible resource that can be used on wet days or for school rewards.
- Technology that can support whole school programs or school initiatives (carols, discos, etc.)

CORRIMAL LIONS CLUB

Two weeks ago, I was approached by Corrimal Lions Club. They are an organisation that raises funds to benefit community initiatives. I was asked if we would be interested in applying for a grant for a school project. My answer was of course “YES!” The Lions Committee are meeting tomorrow and have asked me to put in a submission. I believe that we are in a position to cover the cost of sport singlets with funds raised through the Premier’s Sporting Challenge. Therefore I would like to request financial support for the P&C in the initiative that will be the focus in 2014.

I again thank you all for showing a huge interest in the education of the students at CPS.

We all look forward to working with you on some of the approaching events.

Mr Tim Fisher
Principal

CORRIMAL PUBLIC SCHOOL CANTEEN MEETING - MINUTES

Date of Meeting: Tuesday 4th March 2014

Present: Anne Maree Wheatley, Elana Mathews, Rebecca Milligan, Mel Robson

Apologies: Danielle Dawson

MEETING OPENED 9.15am

PROCEDURE REMINDER

- Long hair needs to be tied back at all times
- Thongs/open toe shoes are to be worn at volunteer's discretion. However please be aware that if you choose to wear thongs or unenclosed shoes and you were to be injured in the canteen that you will not be covered by insurance for any injuries that have occurred. It is advisable that you wear enclosed shoes whilst working in the canteen.
- If for any reason you are unable to do your rostered day can you please replace or swap with another volunteer, and only contact Elana or Ann Maree if you can not find someone to cover for you.

NEW BUSINESS

- **Induction** – Please book in to see Mr Fisher if you have not already completed an induction for this year, as this needs to be completed before you can do any volunteer work at the school.
- **ALL** volunteers need to sign **in** and **out** at the office as well as in the canteen on the day you are rostered on for canteen duties.
- Mr Fisher would like his lunch to be made each day. You may choose to make him a burger/wrap with chicken burger patty/cold meat and salad.
One of the office staff will generally pick this up for him, however if no-one has come down within the first 15 minutes of lunch please call through to the office and see if they want someone to take it up for him.
- Canteen roster and menu for 2014 is now complete.
- We are still looking for extra volunteers on a Monday & Wednesday, if any of our volunteer's are available to do any extra days it would be greatly appreciated.
- **ALL** volunteer's need to pay their **\$1.00 contribution fee**, this can be paid at the canteen. We will be making a list of volunteer names and ticking names off as we receive your contributions.
- **POSSIBLE RED DAY IDEAS** – We are no longer including lollies on our red days. Instead we have decided to make spiders with ice cream and fizzy drink or have a pancake or pizza day for the children, possibly all three of these ideas will be held throughout the year at different times.
- We are considering buying a few 24 packs of coke for our volunteers/parents/teachers to buy for \$1.00 per can. They will be put away from the children view in the canteen and the money raised from the cans will go towards buying a Coffee Machine for the canteen, any left over money will go back into the school.
- We need to contact our milk man regarding what he is currently leaving for us, as it is not what we are wanting.

NEW PRODUCTS, REPLACEMENTS AND CHANGES TO CANTEEN MENU

- Potato Gems & Fish Fingers are on order - we are planning to do a fish finger and salad or fish finger & potato gem deal.
- Calippo's have now been replaced with Juicy's – juicy's look the same as a calippo, but are green on the traffic light chart.
- Fruit jelly's and Jelly joy's are on the red light, so we are going to sell them until they are all gone and not re-order anymore – we will possibly replace these items with sultana's.
- Possibility of ordering in Sun Rice Mini Bites – these are a packet of mini rice crackers.
- Possibility of trialling Harvey Fresh juice & milk – these items trade for around \$0.66 cents per item, however we can sell them for \$1.00 per item.
- Thinking of replacing existing slushee machine with a new fruit juice slushy machine – new machine uses fruit juice instead of syrup.

MEETING CLOSED 9.40am

Canteen Minutes taken by: Rebecca Milligan – Canteen Secretary

Parents Survey Feb 2014

survey done in beginning of school year

Q1 What should the focus for the P&C in 2014

Choices	Percentage
Publicizing the school School Resources	27.3%
Fundraising Special Events Publicizing the school School Resources Improvements to buildings and grounds	18.2%
Improvements to buildings and grounds	9.1%
Publicizing the school Changes to the Uniform Changes to the Canteen Menu	9.1%
Fundraising Special Events Publicizing the school School Resources	9.1%
School Resources	9.1%
Special Events School Resources	9.1%
Fundraising Special Events School Resources Improvements to buildings and grounds	9.1%

Q2a Have you ever attended a P&C meeting

Choices	Percentage	Count
No	63.6%	7
Yes	36.4%	4
Total		11

Q2b If no, reasons why:

Choices	Percentage	Count
Date/Time not suitable Have no one to care for my child(ren)	27.3%	3
other committments	9.1%	1
Have no one to care for my child(ren)	9.1%	1
n/a	9.1%	1
Working	9.1%	1
Date/Time not suitable Not interested	9.1%	1
Kid enrolled in 2014 for 1st time	9.1%	1
Date/Time not suitable Have no one to care for my child(ren) Working	9.1%	1
no	9.1%	1
Total		11

Q3 Would you attend if time changed:

Choices	Percentage	Count
Yes	63.6%	7
No	36.4%	4
Total		11

Q4 Day of week best for meeting

Choices	Percentage	Count
Tuesday	36.4%	4
Thursday	27.3%	3
Monday	18.2%	2
Wednesday	9.1%	1
Friday	9.1%	1
Total		11

Q5 Preferred Time?:

Choices	Percentage	Count
6pm	36.4%	4
9:30am	27.3%	3
7pm	18.2%	2
9am	9.1%	1
5pm	9.1%	1
Total		11

Q6

Choices	Percentage	Count
School Newsletter	27.3%	3
Email	18.2%	2
Email Posters around School	9.1%	1
School Newsletter Email Posters around School	9.1%	1
School Newsletter Email Website	9.1%	1
School Newsletter Website Posters around School	9.1%	1
School Newsletter Website	9.1%	1
School Newsletter Email	9.1%	1
Total		11

Q7

Choices	Percentage	Count
1veggie garden improvement, equipment for children, special events for whole school	9.1%	1
1school banners for front of Music stands, musical instruments and tuition for music lessons	9.1%	1
1playground equipment for kids, class room updates/renovations	9.1%	1
1 school swimming programme for all children, after school tutoring programs	9.1%	1
1renovating school canteen	9.1%	1
teaching resources, movie webinars, musical instruments, school based music lessons, school team sports after school	9.1%	1
No.I didn't know what facilities that our school has.	9.1%	1
1	9.1%	1
1all of the examples listed above, plus new tech, garden & playground equipment, toilet rolls and soap, paper towels ,hand sanitizer for chickens in bathrooms	9.1%	1
1revamp of school buildings and grounds, example front of school	9.1%	1
fixing up the entrance area on the Princes Hwy to make our school more noticable.	9.1%	1
Total		11