

Corrimal Public School

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Monday, 11th March 2024

Parent Teacher Interviews – Sentral Parent Portal

Dear Parent/Carer

Our Parent Teacher interviews will be held on Tuesday, 2nd April 2024. Bookings can be made through the Sentral Parent Portal.

Registrations to make your booking will open in Week 8, 18th March at 3.00pm and will close in Week 10, 1st April at 3.30pm.

If you haven't already done so, please see instructions below on how to register for the Sentral Parent Portal:

- Please log on to the internet and register for access to our Parent Portal <u>https://corrimalps.sentral.com.au/portal/register</u>
- You must use a valid email address to create your username

Once successfully registered you will be prompted to enter your username (email address) and the password you created.

An email will be sent to the school email address to notify us that you have registered.

Please allow at least 1 day. You will then receive a thank you email with your **access key** for your child to then gain access to our Parent Portal for Parent-Teacher interviews.

Please note that the access key is case sensitive so copy it into the box provided on screen, exactly as it appears in your email.

The URL for continued access to the portal is - https://corrimalps.sentral.com.au/portal

Alternatively, you can download the Sentral Parent app with Google Play or App Store.

Should you experience difficulties, please do not hesitate to contact the school for assistance on 42844231 or email – <u>corrinal-p.school@det.nsw.edu.au</u>

Kind regards

Mrs Rachel Brown Relieving Principal